

2025 ANNUAL SECURITY & FIRE SAFETY REPORT



September 2025

Table of Contents

Message from the President	4
Accessibility Statement	5
Prohibition of Discrimination and Harassment Policy	5
Preparation of Annual Security Report & Disclosure of Crime Statistics	5
Reporting Crimes and Other Emergencies	5
Reporting to Public Safety	6
Reporting Procedures	7
Anonymous Reporting	8
CSA Responsibilities	9
Reporting to Other Campus Security Authorities	9
CSA Training and Compliance	10
Collecting Annual Crime Statistics	10
Daily Crime & Fire Log	11
Reporting Clery Statistics	11
Campus Police Authority and Jurisdiction	12
Collaboration with Other Agencies	13
Alerting the Campus Community	13
Timely Warnings	14
Clery Act Compliance	14
Security and Access to Facilities	15
Campus Building Access	15
Residential Facility Access	15
Off-Campus Instructional Sites	15
Security and Maintenance of Facilities	16
Responsible Departments	16
Emergency Notifications	16
Notification Purpose and Scope	16
Response Protocols	17
Building Evacuation Procedures	17
Campus-Wide Evacuations	18
Shelter-in-Place Guidelines	18
Emergency Communication Redundancy	18
Training, Testing, and Post-Emergency Review	18

Emergency Response Team.....	18
After-Action Review	19
Missing Person Notification (On-Campus Student Housing Facility)	19
Security Awareness & Crime Prevention	20
Campus Safety Resources	20
Alcoholic Beverages and Illegal Drugs Prohibitions	21
Alcohol and Other Drugs Policy Specific to Employees.....	22
Alcohol and Other Drugs Policy Specific to Students.....	22
On-Campus Events	22
Drug and Alcohol Policy Specific to Residence Life and Housing	23
Some Alcohol-Related Crimes in the State of Georgia.....	24
Some Drug-Related Crimes in Georgia.....	24
Alcohol & Other Drugs Prevention, Intervention, and Recovery Support	25
Getting Help with Alcohol and Substance Abuse Problems.....	26
Alcohol Risks	26
Risks of Drugs and Controlled Substances	26
Student and Employee Assistance	27
Amnesty	27
Counseling Services.....	28
Sexual Misconduct Education & Prevention Programming	28
Bystander Intervention and Risk Reduction.....	30
VAWA Disciplinary Proceedings	31
Hearing – Student Respondent	31
Hearing – Employee Respondent.....	31
Hearing – Faculty Respondent	32
Possible Sanctions – Staff Respondent	32
Possible Sanctions – Faculty Respondent	33
Appeals.....	33
Retaliation	34
Record Retention	34
Additional Information.....	34
Clery Act Crime Definitions	34
Georgia State Law Definitions (O.C.G.A.)	37
Clery Geography.....	38

Personal Safety.....	39
Recordkeeping.....	40
Clery Crime Statistics Report.....	41
Unfounded Crimes	45
Hate Crime Offenses	45
2025 Annual Fire Safety Report	49
Fire Safety Disclosure for On-Campus Student Housing	49
Definitions	49
Reporting a Fire	50
Mandatory Supervised Fire Drills	50
Fire Safety.....	50
Fire Safety Education and Training Programs for Students, Faculty, and Staff.....	50
Fire Prevention	51
Personal Safety Precautions.....	51
Fire Protection.....	52
Daily Fire Log Availability	52
Fire Incident Reporting	52
Plans for Future Improvements in Fire Safety	52
Fire Statistics for On-Campus Student Housing Facilities	53
Policies for Electrical Appliances, Open Flames & Smoking	54
Maps.....	56

Message from the President

On behalf of the College of Coastal Georgia, I am pleased to present our Annual Security and Fire Safety Report (ASFSR). This report provides important information about the College's safety and security policies, procedures, and programs designed to protect the well-being of our campus community. It covers the Brunswick main campus and our two off-campus instructional sites: the Culinary Arts – Terry Thomas Teaching Kitchen in downtown Brunswick and the Camden Center in Kingsland, Georgia.



It is our responsibility to provide law enforcement services for all College property. Officers work diligently to deter crime and enforce state law, as well as applicable campus rules. The Department of Public Safety provides continuous patrols of the college community to deter acts of crime and detect and intervene when criminal activity occurs, 24 hours a day and seven days a week.

The ASFSR includes data for the past three years on recorded criminal activity on campus, in certain off-campus facilities or properties owned or under the jurisdiction of the College, and on open spaces that are either on the campus itself or nearby and easily accessible from it. The paper details institutional security measures, such as those relevant to sexual assault, the use of firearms, behavioral interventions, drugs and alcohol, and other issues. Call the College of Coastal Georgia Department of Public Safety at 912.279.5820 to request a copy of this report or access the [Department of Public Safety website](#).

If you have questions or would like further information about security and fire safety at the College of Coastal Georgia, please contact the Chief of Police at 912.279.5990.

Johnny L. Evans, Jr., Ph.D.
President
College of Coastal Georgia

Accessibility Statement

If you require this document in an alternative format (e.g., Braille, large print, audio) for accessibility purposes, please email the Clery Compliance Coordinator at clery@ccga.edu.

Prohibition of Discrimination and Harassment Policy

In accordance with applicable federal and state laws, the University System of Georgia (USG) prohibits its faculty, staff, and students from engaging in any form of prohibited discrimination or harassment based on protected status (including sexual harassment). It expects these individuals to refrain from committing acts of bias within the System's jurisdiction. The USG complies with applicable State and Federal law, which provides that it shall be an unlawful discriminatory practice for any employer because of race, color, creed, ethnicity, sex, religion, national origin, citizenship, marital or parental status, disability (including intellectual disability), age, gender, gender identity or expression, sexual orientation, pregnancy, veteran/military status, genetic information, or on any other legally prohibited basis, to discharge without cause, to refuse to hire, or otherwise discriminate against any person with respect to any matter directly or indirectly related to employment or academic standing.

This policy ensures compliance with federal and state laws, including Title VI of the Civil Rights Act of 1964 ("Title VI"), Title VII of the Civil Rights Act of 1964 ("Title VII"), Title IX of the Education Amendments of 1972 ("Title IX"), Title II of the Genetic Information Act of 2008 ("Title II"), the Americans with Disabilities Act (ADA), the Pregnancy Discrimination Act, the Age Discrimination in Employment Act (ADEA) and any another other applicable federal and state law.

Preparation of Annual Security Report & Disclosure of Crime Statistics

The Jeanne Clery Campus Safety Act, also known as the Clery Act, is a federal law that requires institutions of higher education that receive federal financial aid to disclose campus security information, including crime statistics. The Clery Act aims to increase transparency and accountability in institutions by requiring the disclosure of campus crime statistics, as well as other campus safety policies.

This Annual Security & Fire Safety Report covers the College of Coastal Georgia's Brunswick Main Campus, along with its two designated off-campus instructional sites: the Camden Center in Kingsland, Georgia, and the Culinary Arts – Terry Thomas Teaching Kitchen, located in downtown Brunswick. The teaching kitchen is used exclusively for scheduled culinary classes.

The Camden Center offers a full schedule of day, evening, and online courses, serving students from Camden, Charlton, and Brantley counties in Georgia, as well as Nassau County in Florida. Course offerings at the Camden Center include core curriculum classes in business, education, the humanities and social sciences, mathematics, natural sciences, and health sciences.

Reporting Crimes and Other Emergencies

Involvement from the campus community is essential to preventing crime on campus. The College encourages the prompt reporting of crimes or other emergencies to the Department of Public Safety and/or appropriate police agencies, including when the victim of a crime elects to or is unable to make such a report.

Reporting to Public Safety

The Department of Public Safety is open 24 hours a day, seven days a week. Someone is always available to answer calls. To report such incidents, potential criminal actions, or suspicious behavior, there are several ways to contact the Department for assistance – see Chart 1.

Chart 1: Reporting a Crime to the Department of Public Safety

Location	Contact Method	Purpose
Main Campus & Culinary Arts – Terry Thomas Teaching Kitchen (Brunswick)	911	Report emergencies from any phone on or off campus
Main Campus & Culinary Arts – Terry Thomas Teaching Kitchen (Brunswick)	912.258.3133	Non-Emergency requests for police services
Main Campus & Culinary Arts – Terry Thomas Teaching Kitchen (Brunswick)	912.279.5820	Department of Public Safety (leave a message if there is no answer)
Camden Center, Kingsland	911	Report emergencies from any phone on or off campus
Camden Center, Kingsland	912.552.5277	Non-Emergency requests for police services
Camden Center, Kingsland	912.510.3306	Department of Public Safety (leave a message if there is no answer)

Although many resources are available, the College Police should be notified of any crime, regardless of whether an investigation is ongoing, to ensure the College can assess all security concerns and inform the community if there is a significant threat to the College community.

The College has installed emergency call boxes throughout the Brunswick main campus and Camden Center. Emergency Call Boxes are in public areas, parking lots, outside residence hall complexes, outside administration buildings, and other outdoor locations. Emergency Call Boxes provide direct voice communications to the Department of Public Safety Dispatch Center.

In An Emergency...

- Do avoid panic by staying calm, using common sense, and rendering assistance where needed.
- Evacuate buildings in an orderly and rapid manner upon the request of the authorities, activation of the fire alarm, or if a situation becomes life-threatening.
- Do seek out and remember the locations of at least two exits you could use in an emergency.
- Do keep a flashlight and batteries stored in your office if you are a faculty or staff member.
- Do not use the telephone for reasons other than emergency purposes.
- Do not use elevators in the event of a fire.
- Do not jeopardize your life or the lives of others by attempting to save property.
- Do not cross police barriers without authorization.
- Do not delay in reporting an emergency to the Department of Public Safety.

Reporting Procedures

Remember that not reporting crimes allows perpetrators to commit additional, and perhaps more serious, crimes. Crime-solving often depends on how accurately and promptly the incident is reported. Therefore, you must provide as much of the following information as possible:

- The nature, type, and location of the incident.
- The number of persons involved and any distinctive characteristics (names, sex, race, age, height, hairstyle/color, glasses, clothing, etc.).
- Vehicles involved (color, type, make, model, license plate, distinctive characteristics, i.e., bumper stickers, damage, number of occupants, etc.).
- The direction of travel.
- Description of stolen property (item, manufacturer, serial number, value, color, etc.).

The Department of Public Safety personnel will respond as quickly and as safely as possible to requests for assistance. Responses are based on the current activity and the severity of the call, including, but not limited to:

- Immediate response to emergencies through the dispatch of one or more officers.
- Investigation of reports in accordance with Department of Public Safety procedures.
- Arrest and filing of charges, depending upon the circumstances of the incident.
- Referring alleged offenders to appropriate campus agencies, such as the Dean of Students' Office.
- Request assistance from the Brunswick or Kingsland Police Departments, Glynn or Camden County Sheriff's Offices, the local Fire Department, or any appropriate unit.
- If a sexual assault or rape occurs, staff on the scene, including the Department of Public Safety, will offer the victim various services.

The College of Coastal Georgia does not have a policy for the voluntary, confidential reporting of crime for the purposes of inclusion in annual crime statistics or a policy for encouraging counselors to refer those they are counseling to such a program. The Office of Counseling Services provides free, confidential, personal counseling and support to all students and can be contacted at 912.280.7800. Reports made to counselors will not be reflected in crime statistics or initiate any response to sexual misconduct.

Anonymous Reporting

If you are the victim of a crime and do not want to pursue action within the USG or the criminal justice system, you may still want to consider making an anonymous report using the [Campus Police Anonymous Report Form](#). While this does not guarantee complete confidentiality due to Georgia Open Records Act requirements (O.C.G.A. 50-18-70, et seq.), it can help protect your privacy to some extent while contributing to campus safety efforts.

Counseling Services

The Office of Counseling Services offers free, confidential, and personal counseling and support to all students and can be reached at owbs@ccga.edu or 912.280.7800, select option 2. Reports made to counselors will not be reflected in crime statistics or initiate any response to sexual misconduct unless required by law.

The College has established procedures that encourage pastoral and professional counselors to inform the individuals they are counseling about the voluntary confidential reporting option for crimes.

At their professional discretion, counselors may:

- Inform counselees about the voluntary confidential reporting system
- Explain how reports can be made while maintaining privacy
- Clarify that participation is entirely voluntary
- Provide contact information for the Dean of Students

This policy respects the professional judgment of counselors while supporting the College's commitment to comprehensive crime reporting and campus safety awareness.

Reporting to Campus Security Authorities

While the College prefers that community members promptly report all crimes and other emergencies directly to the Department of Public Safety, some may choose to report to other individuals or College offices – see Chart 2. The Clery Act recognizes certain College officials and offices as "Campus Security Authorities [CSA]."

The Act defines these individuals as officials of an institution who have significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.

An official is defined as a person who has the authority and the duty to take action or respond to particular issues on behalf of the institution." CSAs are campus officials responsible for campus security or have significant responsibility for student and campus activities.

Besides Department of Public Safety employees, CSAs are defined by federal law as follows:

- Any individual or individuals who have responsibility for campus security but who do not work for the Department, such as an individual who is responsible for monitoring entrance into College property;
- Any individual or organization specified in the College's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses; or

- An official who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.

CSA Responsibilities

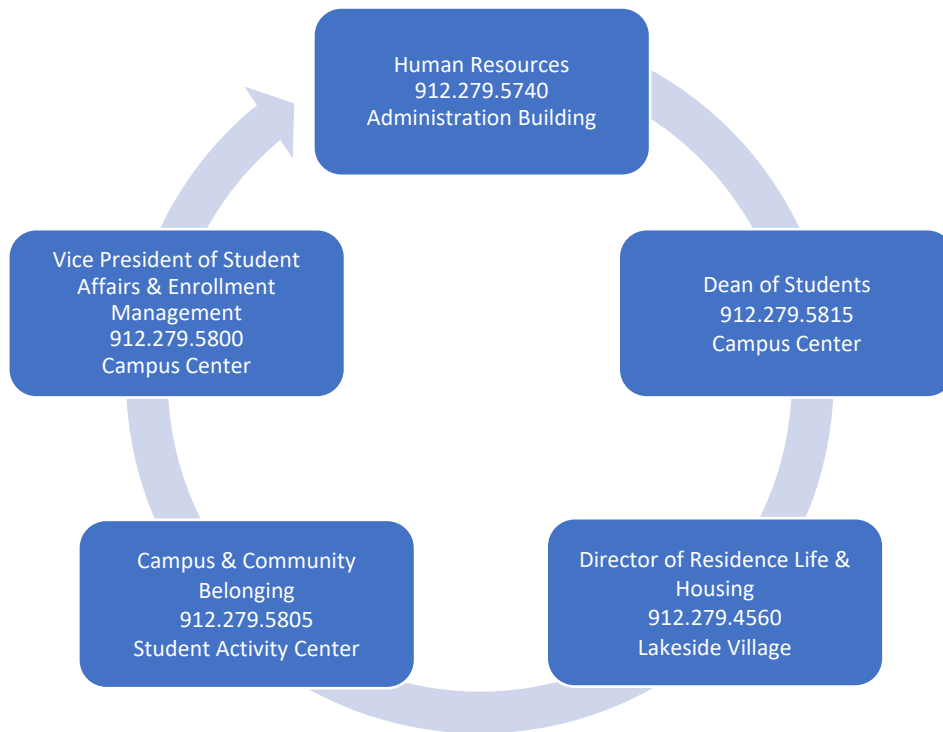
CSAs are responsible for forwarding non-identifying, basic information about the type of crime and the incident location to the Department of Public Safety. This information is sent to issue timely warnings and be included in the Annual Security and Fire Safety Report. If a person prefers not to report a crime to law enforcement, they may submit it to another approved CSA, which will then consider whether to issue a Timely Warning Notice when necessary and include the Report in the annual statistics disclosures. The current list of CSAs includes individuals with significant responsibility for student and campus activities, including the following:

- Athletic Coaching Staff /Trainers
- Athletics Director
- Director of Camden Center
- Director of Student Engagement
- Division Directors and Deans
- Faculty Advisors to Student Groups
- Health Services
- Human Resources Personnel
- Resident Assistants
- Student Affairs Personnel
- Title IX Coordinator
- Vice Presidents and the President

Reporting to Other Campus Security Authorities

The Clery Act requires institutions to designate certain officials as Campus Security Authorities (CSAs) to ensure the prompt reporting of crimes and other criminal incidents. While the College prefers that crimes be reported directly to the Department of Public Safety, CSAs serve as additional, accessible points of contact for students, employees, and campus visitors. Chart 1 provides contact details for key offices and personnel identified as CSAs, all of whom play an integral role in ensuring accurate crime data collection, issuing timely warnings, and enhancing campus safety.

Chart 1: Reporting to Other Campus Security Authorities



CSA Training and Compliance

Human Resources notifies designated CSAs during the onboarding process and annually thereafter. These employees are required to complete mandatory training through the College's online training platform (D2L), which covers:

- Clery Act responsibilities and reporting requirements
- How to recognize reportable crimes
- Procedures for forwarding reports to the Clery Compliance Coordinator
- Confidentiality requirements and victim privacy protections
- Timely warning considerations

Training is conducted annually, with new CSAs required to complete the training within 30 days of their designation. Records of training completion are maintained in accordance with the University System of Georgia (USG) Records Retention Policy for a minimum of seven years.

Collecting Annual Crime Statistics

The College's Clery Compliance Coordinator is responsible for collecting crime reports from Campus Security Authorities (CSAs), as defined above, to compile annual crime statistics.

CSAs are individuals who, due to their responsibilities at the College, have an obligation to share information about alleged Clery crimes that are either reported to them or personally witnessed by them. At the College, some common examples of CSAs include, but are not limited to, Department of Public Safety, Resident Assistants and Residence Life and Housing personnel, Deans of Students personnel, coaches, and Title IX personnel. Crimes reported to a pastoral or professional counselor are excluded from the Clery Act reporting.

CSAs also submit information through an online form. The Clery Compliance Coordinator also gathers reports from local law enforcement agencies for inclusion in the central database.

The Chief of Police and Dean of Students lead the Clery Compliance Committee in determining the classification and counting of crime statistics. The classification and counting process includes:

- Review of all incident reports using the FBI Uniform Crime Reporting (UCR) definitions
- Application of Clery Act hierarchy rules when multiple offenses occur in a single incident
- Geographic classification using Clery geography definitions (on-campus, public property, non-campus)
- Quality assurance review by committee members
- Documentation of classification decisions for audit purposes

The work group includes representatives from Campus Police, Title IX, Student Engagement, Housing & Residence Life, Campus & Community Belonging, Human Resources, and Athletics. The work group meets quarterly, in addition to ongoing individual collaborative communications.

The College retains all Clery-related records for a minimum of seven years, including incident reports, arrest records, timely warnings, emergency notifications, training materials, communications with local agencies, and documentation for Clery statistics submissions.

Daily Crime & Fire Log

The Police Department generates the Public Crime Log daily from reports made to them through their central dispatch office, from Campus Security Authorities, and local law enforcement agencies. Entries are recorded in the order received and include the nature, date, time, general location, and disposition (if known) of reported crimes. Entries are made and updated within two business days.

Crime logs are publicly available for inspection in person at the Police Department during regular business hours (Monday through Friday, 8:00 a.m. to 5:00 p.m.). The most recent 60 days of the crime log are posted online and updated daily to ensure reasonably current information is available to the public. Archived logs are stored electronically for seven years and are accessible upon request; archived entries will be provided within two business days of a request.

Reporting Clery Statistics

The Department of Public Safety submits these crime statistics to the U.S. Department of Education (USDOE), whose website makes the Report publicly accessible. Additionally, crime statistics can be found on the Department of Public Safety's web page. This manual is available in hard copy from the Department of Public Safety upon request. The Department also tracks crime statistics for the Camden Center in Kingsland, Georgia.

Annually, an email notification is sent to all current students, faculty, and staff, providing access to the Annual Security & Fire Safety Report on the website. Prospective employees are notified of the availability of the Report via an email sent when they apply for a position.

Prospective students are notified of the availability of the Annual Security and Fire Safety Report via email, which is distributed when they apply for admission. The Office of Admissions provides access to the Report on its website through a link titled "Clery Compliance."

Campus Police Authority and Jurisdiction

The Department of Public Safety consists of fourteen full-time state-certified police officers, providing 24-hour service daily. Aside from the main Brunswick campus and residential apartments, the Camden Center, located in Kingsland, Georgia, and additional off-campus residential apartments are also patrolled.

The mission statement of the Department of Public Safety reads, *"It is the mission of the Department to provide a safe and secure campus community accomplished by establishing positive partnerships, promoting open communication, exhibiting excellence in public safety practices, and providing outstanding customer service. We accomplish our mission by diligently policing to reduce the incidence of crime and the fear of crime. We strive to enhance public safety while collaborating with our diverse community to improve the on-campus quality of life for all. Our mandate is to do so with respect, professionalism, and excellence while always conducting ourselves with the highest ethical standards to maintain public confidence."*



The Department of Public Safety exceeds the duties of a typical municipal police department, as we often have broader areas of responsibility in addition to routine police activities. These activities include fire prevention, disaster preparedness, student safety presentations, and placing officers who serve and educate, rather than enforce the law. It enables the Department of Public Safety to adopt a community policing approach to its work, fostering connections with the community it serves and gaining a deeper appreciation for its role.

The Department of Public Safety is a certified state police agency. All officers employed by the College of Coastal Georgia are equivalent to the police or law enforcement officers employed in Glynn County. Campus police officers are authorized to make arrests for violations of state law and local ordinances, obtain and execute search warrants, and enforce traffic laws. The jurisdiction of campus police officers, as defined by Georgia law, is public or private property under the control of the USG Board of Regents plus 500 yards. Officers may operate beyond the five hundred yards if they are pursuing an individual; assistance is requested from a surrounding agency with whom the College has a mutual aid agreement. The Department of Public Safety works regularly with local, state, and federal law enforcement agencies.

The jurisdiction of campus police officers, as defined by Georgia law, is public or private property under the control of the USG Board of Regents, plus 500 yards. Officers may operate beyond 500 yards if they are pursuing an individual and assistance is requested from a surrounding agency with which the College has a mutual aid agreement.

The Department of Public Safety works regularly with local, state, and federal law enforcement agencies.

The Department enforces federal, state, and local laws, as well as institutional policies. All Georgia-certified peace officers, including those from the Department of Public Safety, are required to complete a training course. They receive a minimum of 20 hours per year of in-service training certified by the Georgia Peace Officers Standards and Training Council, which includes recertification of firearms and the use of force. Department of Public Safety officers are responsible for enforcing Georgia's criminal and traffic laws, responding to service requests, and assisting with crime prevention efforts.

Collaboration with Other Agencies

The Glynn County Police Department, the Glynn County Sheriff's Office, the City of Brunswick Police Department, the Camden County Sheriff's Office, and the City of Kingsland Police Department are all parties to a Memorandum of Understanding (MOU) with the College's Department of Public Safety. These MOUs include provisions for mutual assistance in the investigation of alleged criminal offenses occurring on College property or within the jurisdiction of the Department of Public Safety.

The Georgia Bureau of Investigation (GBI) is a state law enforcement agency with which the College of Coastal Georgia regularly interacts. The GBI may be called upon to assist in complex investigations, including campus homicides.

The College of Coastal Georgia has no officially recognized student organizations with non-campus locations. While the College may be made aware of off-campus crimes involving student organizations through channels within the Department of Public Safety, these crimes are handled by the appropriate local law enforcement agency based on jurisdiction.

The Department of Public Safety maintains a Telecommunications Network terminal that allows police personnel access to the National Crime Information Computer system and the Georgia Crime Information Center. These computer databases are used to access criminal history data, driver and vehicle identification information, and other records from local, state, and federal law enforcement agencies.

Alerting the Campus Community

The College of Coastal Georgia is committed to keeping our campus community safe by issuing timely warnings and emergency notifications in compliance with the federal Jeanne Clery Campus Safety Act.

The Department of Public Safety disseminates alerts using the Nixle program. This free program is available for all faculty, staff, and students. You can register by texting "ccga" to 888777. Standard messaging rates will apply.

Timely Warnings

Clery Act Compliance

Timely Warning Notices are required under the federal Clery Act. This law requires colleges and universities to notify students and employees whenever a Clery-reportable crime poses a serious or ongoing threat to the campus community.

Timely Warnings are disseminated for crimes required by law and for other reported crimes deemed appropriate under the circumstances, including those reported to Campus Security Authorities and local law enforcement agencies. The Clery Compliance Coordinator and Chief of Police coordinate with both CSAs and local law enforcement to ensure all relevant crime reports are considered for timely warning issuance.

Issuance and Content

In the event of a reported Clery Act crime that the College of Coastal Georgia considers to represent a threat to students and employees, the Department of Public Safety will issue a timely warning to aid in the prevention of similar crimes. Warnings may also be issued for other reported crimes as deemed appropriate under the circumstances.

The Chief of Police or an on-duty Lieutenant is responsible for determining, on a case-by-case basis, whether there is a continuing danger and issuing the warning. Timely warnings will be issued without delay as soon as the pertinent information is available.

The College will disseminate these warnings using, among other channels, campus-wide e-mail alerts, College website banners, social media, posted notices in public spaces, and emergency PA systems. The College will withhold as confidential the names and other identifying information of victims from timely warnings. Additionally, the College is not required to issue a timely warning for crimes reported to a pastoral or professional counselor.

If there is an immediate threat to the health or safety of students or employees occurring on campus, instead of issuing a Timely Warning, the College will follow our Emergency Notification procedures. This will include providing additional follow-up communication and “All Clear” notices.

Sexual Offender Registration

The College's Department of Public Safety complies with the Campus Sex Crimes Prevention Act, which requires tracking of convicted, registered sex offenders who are enrolled as students at, or employed by, institutions of higher education.

In Georgia, convicted sex offenders must register with the State of Georgia Department of Corrections. Information about registered sex offenders carrying on a vocation and/or enrolled at the College may be found at: <https://gbi.georgia.gov/services/georgia-sex-offender-registry>

Additional resources include:

- The National Sex Offender Public Website (NSOPW): <https://www.nsopw.gov>

- The Glynn County Sheriff's Office: <https://www.glynncounty.org>

These registries allow community members to access information about sex offenders who may be present on or near campus, supporting informed safety decisions.

Security and Access to Facilities

The possession, use, or storage of firearms, explosives, or other dangerous weapons is strictly prohibited on campus property, including in vehicles, unless specifically authorized by law or institutional policy. Violations of this policy will result in disciplinary action and may also be referred to local law enforcement. This policy applies to all students, employees, and visitors on campus.

Campus Building Access

The College of Coastal Georgia prioritizes the security of all academic, administrative, and support buildings. Regular access hours for academic buildings are 7:00 a.m. to 5:30 p.m., Monday through Friday. Administrative offices are open from 8:00 a.m. to 5:00 p.m. Entry outside these hours is restricted and available only to individuals with a valid Coastal Georgia ID and prior written authorization. Entry mechanisms include traditional keys, electronic swipe cards, or on-site authorization by Public Safety officers.

All non-residential facilities are equipped with access control systems and are monitored to prevent unauthorized entry. Certain facilities, such as the College Library, Campus Center, Student Activities Center, and Mariners Galley, may maintain extended or variable hours. In emergencies, schedules may change without notice.

After-hours access requests must be submitted in writing and approved by the relevant department and Public Safety in advance. Individuals granted access must carry a valid Coastal Georgia ID and comply with safety and usage protocols.

Residential Facility Access

Lakeside Village and Mariner Village utilize a computerized MAC keycard system to control access, ensuring only residents and approved staff can enter. Guests must be signed in and escorted at all times by a resident. Coastal Place Apartments, while using a traditional lock-and-key system, are supported by contracted nighttime security on weekends and regular patrols by Public Safety. The facility's access to additional leased campus housing options is reviewed and approved by Public Safety and Residence Life & Housing. Public Safety officers routinely patrol all residential sites, conduct visibility checks, and respond to calls for service to ensure the safety of students.

Off-Campus Instructional Sites

Off-campus locations, including the Camden Center and Culinary Arts – Terry Thomas Teaching Kitchen, adhere to the same security protocols as the main campus. The teaching kitchen is used only during scheduled instructional hours and remains locked at all other times. It is secured by an integrated alarm system. The Camden Center, which hosts administrative and academic activities, is accessible after hours only via authorized card access. Neither facility offers student housing, further simplifying their security profiles.

Security and Maintenance of Facilities

Surveillance and Monitoring

Strategically located video surveillance cameras are placed at key access points across campus buildings, residence halls, and parking lots. These cameras are monitored 24/7 by trained IT staff. Daily system diagnostics ensure camera functionality. If any technical failures are discovered, they are reported and addressed immediately to maintain uninterrupted surveillance.

Parking and Emergency Equipment

Campus parking lots are both video-monitored and regularly patrolled. Gated parking is available exclusively to residential students who hold valid permits. Multiple blue light emergency phones are installed in key outdoor locations, providing a direct connection to the Department of Public Safety for rapid emergency response.

Environmental Design and Lighting

The College employs Crime Prevention Through Environmental Design (CPTED) strategies. Shrubbery and landscaping are maintained to eliminate areas of concealment, and regular lighting audits ensure all pathways, entrances, and parking areas remain well-lit. These measures enhance visibility and deter potential criminal activity. CPTED implementation also includes optimizing seating and lighting in highly trafficked areas to enhance visibility and minimize isolated zones.

Facility Inspection and Repairs

Facilities Management staff, in coordination with Public Safety, perform regular inspections of exterior doors, stairwells, hallways, and high-traffic zones. Locking mechanisms, lighting systems, and door hardware are tested frequently. Any failures or safety issues are promptly addressed. Preventive maintenance schedules help minimize risks and enhance overall campus safety.

Responsible Departments

- *Department of Public Safety*: Provides continuous patrol, manages building access control, and handles emergency response coordination.
- *Facilities Management*: Maintains lighting systems, structural infrastructure, and supports CPTED-related design elements.
- *Residence Life and Housing*: Develops/enforces residential security protocols and guest policies.
- *Information Technology (IT)*: Maintains electronic access control, video surveillance, and associated technical infrastructure.

Emergency Notifications

Notification Purpose and Scope

When the College of Coastal Georgia confirms that there is a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, an Emergency Notification will be issued. Situations may include, but are not limited to, fire incidents, active threats, severe weather events, health emergencies, security threats, hazardous materials incidents, and other dangerous situations.

The College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Chief of Police or their designee is responsible for:

- Confirming an emergency or dangerous situation;
- Determining the appropriate segment or segments of the campus community to receive a notification;
- Determining the content of the notification; and
- Initiating the notification system.

Confirmation of a threat may involve consultation with first responders, weather services, and on-scene personnel. Pre-scripted messages may be used, and all alerts will provide actionable guidance. The Department of Public Safety will disseminate notifications using various channels, including campus-wide email alerts, College website banners, social media, posted notices in public spaces, and emergency PA systems. Information will be shared with the larger community through direct communication with local governmental authorities, including emergency management partners, and through local media outlets.

Emergency Response and Evacuations

For residential facilities, the College conducts mandatory fire drills at least once each semester to ensure residents are familiar with evacuation routes and procedures. Resident Assistants coordinate these drills with the Department of Public Safety. All residents are expected to participate and follow staff instructions to designated assembly areas. These drills are documented and evaluated for effectiveness and compliance.

Response Protocols

The College maintains a comprehensive Emergency Operations Plan that outlines procedures for various types of incidents, including weather-related emergencies, violent incidents, biological threats, and utility failures. All faculty, staff, and students are expected to follow official guidance during any emergency. When an emergency occurs:

- Ensure your own safety and help others nearby if it is safe to do so.
- Contact 911 for medical, fire, or police emergencies.
- Immediately report the situation to the Department of Public Safety Communications Center.

Building Evacuation Procedures

When evacuation is necessary:

- Exit the building immediately via the nearest safe route.
- Do not use elevators unless authorized to do so by emergency personnel.
- Assist persons with disabilities if you can do so safely.
- Proceed to the designated outdoor assembly areas away from buildings.
- Remain at the assembly area until cleared by authorized personnel.

Campus-Wide Evacuations

In more extensive emergencies, the College coordinates with local emergency management to establish evacuation routes and temporary shelter locations. Mass notification systems will provide real-time updates regarding travel directions, transportation availability, and shelter assignments.

Shelter-in-Place Guidelines

For emergencies where evacuation is unsafe (e.g., chemical releases, severe weather):

- Move to a secure, interior room without windows.
- Lock doors and turn off ventilation systems if instructed.
- Silence electronic devices.
- Remain in place until cleared by the College or emergency personnel.

Emergency Communication Redundancy

To ensure continued communication during emergencies, the College maintains multiple, redundant communication platforms. These include landlines, mobile systems, internet-based messaging, and backup power supplies. Regular system tests confirm operational readiness.

Training, Testing, and Post-Emergency Review

Emergency Drills

The College conducts at least one emergency drill each calendar year, which may be announced or unannounced. These drills test evacuation and shelter-in-place procedures, as well as communication response systems. All drills aim to familiarize the community with emergency actions and improve coordination. In conjunction with at least one annual test, the College will also publicize its emergency response and evacuation procedures to ensure the community is familiar with them.

Documentation and Evaluation

Every emergency drill and real event is documented with the following details:

- Date and time of the event
- Type of emergency or drill
- Description of actions taken
- Whether the drill was announced or unannounced

This documentation is used to evaluate the effectiveness of the response and update procedures as necessary.

Emergency Response Team

The College maintains an interdisciplinary Emergency Response Team composed of trained representatives from Public Safety, Facilities, Student Affairs, Academic Affairs, and IT. The team leads the response during emergencies and maintains communication with external emergency agencies.

After-Action Review

After any emergency or drill, the College conducts a structured after-action review to assess performance, document lessons learned, and improve future preparedness and response capabilities.

Missing Person Notification (On-Campus Student Housing Facility)

In compliance with the Clery Act (20 U.S.C. §1092(j); 34 C.F.R. §668.46(h)), the College has established the following policy and procedures for students who reside in on-campus housing. For purposes of this policy, “student” refers to any individual living in College-operated student housing.

A student will be considered missing if their absence is contrary to their usual pattern of behavior, and unusual circumstances may have caused the absence. Examples include, but are not limited to: concern that the student may be the victim of foul play, has expressed suicidal thoughts, may be drug dependent, may be in a life-threatening situation, or has been in the company of persons who may endanger the student’s well-being. A “reasonable period of time” without contact may vary depending on the time of day, the student’s schedule, habits, punctuality, and reliability.

If a residential student is determined to have been missing for 24 hours or more, the College will initiate the notification procedures required under federal law. Investigative efforts, however, may begin immediately upon receipt of a report.

Confidential Contact Information (34 C.F.R. §668.46(h)(2))

1. All students residing in on-campus housing are afforded the opportunity to designate a confidential contact person or persons to be notified if they are determined to be missing for 24 hours. The designation is made during housing registration and may be updated at any time by contacting the Office of Residence Life and Housing.
2. The confidential contact information is maintained by the Office of Residence Life and Housing and may only be accessed by authorized campus officials and law enforcement in furtherance of a missing student investigation.
3. If a student under the age of 18 and not emancipated is determined to be missing, the College will notify a custodial parent or guardian in addition to the designated confidential contact within 24 hours of the determination.

Official Notification Procedures (34 C.F.R. §668.46(h)(3))

1. Any individual on campus who has reason to believe that a student is missing must immediately notify SGSC Police. SGSC Police will begin an investigation without delay.
2. SGSC Police will gather essential information (e.g., physical description, clothing last worn, last known location, known associates, vehicle information, class/work schedule, state of health, and photograph) and work with the Office of Residence Life and Housing and other officials to determine the student’s whereabouts.
3. Efforts may include contacting the student’s friends, associates, and employers; verifying attendance at class or work; and checking campus facilities.
 - a. If the student cannot be located, or once SGSC Police determines that a student has been missing for 24 hours:
 - b. The confidential contact designated by the student will be notified within 24 hours.

- c. If the student is under 18 and not emancipated, the custodial parent or guardian will be notified within 24 hours. Appropriate local, county, or state law enforcement agencies will be notified immediately and without delay.
- d. The student will be entered into the GCIC/NCIC Missing Person databases, and SGSC Police will cooperate fully with outside agencies in accordance with law and applicable state and federal reporting requirements.

For commuter students, the reporting person should notify local law enforcement directly. CCGA Police will assist as requested.

Well-Being Verification

If the student is located, Campus Police will verify the student's safety and intention to return to campus. The student's name will be removed from GCIC/NCIC databases, and appropriate agencies will be notified. The student's confidential contact will also be informed of the student's return. Where applicable, referrals will be made through the Uwell system or other campus support resources.

Security Awareness & Crime Prevention

The College offers multiple programs throughout the year to increase awareness and promote crime prevention. These include AlcoholEDU (required for new students), Safe Spring Break Week, Bystander Intervention Training, and Personal Safety Workshops. Programs are delivered through the Department of Public Safety, Residence Life, Student Engagement, and Counseling Services. Many are offered during orientation or Campus Safety Awareness Month each September.

The College of Coastal Georgia prioritizes campus safety through comprehensive education and prevention programs:

- Orientation sessions for students and new employees cover campus police services, personal safety, and local crime awareness.
- Crime Prevention Through Environmental Design (CPTED) principles are applied to campus buildings.
- Trained crime prevention officers to conduct personal safety, internet security, travel safety, and theft prevention classes.
- Regular awareness sessions address sexual assault, theft, fire safety, and alcohol education.
- Risk assessments are performed for campus buildings and areas.
- Active shooter training provides up-to-date protective actions.

Throughout the year, various campus organizations sponsor personal safety and theft prevention programs. These efforts involve collaboration between Campus Police, Residence Life and Housing, Student Life, Student Support & Well-Being, and Student Affairs.

Campus Safety Resources

Safety, security, and crime prevention are everyone's responsibilities. The cooperation and involvement of faculty, staff, and students are essential to having a safe campus. Your safety and the security of your belongings begin with your awareness and commitment.

- Emergency Call Boxes: Strategically located for direct Public Safety connection
- Nixle Alert System: Text-based emergency notifications
- Silent Witness Program: Anonymous crime reporting
- Department of Public Safety: 24/7 availability
 - Emergencies: 911
 - Brunswick: 912-258-3133
 - Camden: 912-552-5277

These initiatives aim to create a safe environment and empower community members with the knowledge and tools necessary for personal safety.

Alcoholic Beverages and Illegal Drugs Prohibitions

The College of Coastal Georgia enforces all applicable local, state, and federal laws regarding drugs and alcohol. Incidents involving illegal drug use or underage alcohol possession may result in arrest, campus disciplinary action, or both. Violations by student organizations or during off-campus, College-affiliated activities are subject to the same disciplinary framework and may result in the suspension or revocation of organization status.

The institution supports the provisions of the Drug-Free Schools and Communities Act of 1989 and the Drug-Free Workplace Act of 1988. The College encourages a healthy environment for its students, employees, and guests. To this end, we

- adhere to the policies & procedures regarding a drug-free workplace as established by the USG;
- promote education and training programs regarding alcohol and other drug use/abuse;
- have an employee assistance program;
- provide wellness programs and activities for employees and students; and
- are a drug, alcohol, and tobacco-free campus.

In the interest of the personal health or safety of the campus community, the College strictly prohibits the possession, manufacture, distribution, sale, or use of illegal drugs and alcohol on the College campus. Police personnel will enforce all local, state, and federal laws about illegal drugs and alcoholic beverages, including underage drinking. Furthermore, incidents of alcohol or drug violations will be referred to Student Conduct.

No student may possess or consume any alcoholic beverage on the college campus or while participating in a college-sponsored trip or activity, as this policy also extends to students conducting College-related business/activities off campus. Any student on or returning to the campus who is unable to control themselves because of the consumption of an alcoholic beverage violates this code.

Employees or students who violate the Alcohol and Other Drugs Policy will be subject to disciplinary action, up to and including termination of employment, expulsion from the College, and referral for criminal prosecution. By law, students convicted of certain drug offenses may lose their student financial aid eligibility for a specified period.

Alcohol and Other Drugs Policy Specific to Employees

The College of Coastal Georgia expects faculty and staff to meet appropriate performance standards, observe basic rules of good conduct, and comply with institutional policies and procedures. As an employer, the College promotes and requires a drug-free workplace among its faculty and staff.

This **Alcohol and Other Drugs Policy** prohibits the unlawful possession, use, manufacture, distribution, or sale of alcohol and illegal drugs on campus premises or at college-sponsored activities, promoting a healthy learning environment while complying with federal and state laws.

Any questions regarding the College's drug-free workplace program should be directed to the Office of Human Resources at 912.279.5740.

Alcohol and Other Drugs Policy Specific to Students

The College of Coastal Georgia follows the Board of Regents' Policy (4.6.4) on alcohol on campus. The sale, possession, distribution, and consumption of alcoholic beverages are **prohibited** on the Brunswick main campus, Camden Center, and at off-campus college-sponsored or registered student organization-sponsored events. Unauthorized manufacture, distribution, or possession of any controlled substance or illegal drug/synthetic drug on college premises or at college-sponsored activities is prohibited.

Using or possessing any illegal drug or controlled substance (without a valid prescription) on **college premises** or at college-sponsored activities is prohibited. A conviction for a felony offense results in forfeiture of academic credit and may lead to permanent suspension.

On-Campus Events

The sale or service of alcohol is prohibited on campus unless specifically authorized by the College President and/or their designee, the Office of Business Affairs. The request for consideration must be submitted to the business office at least two weeks prior to the event. The full list of details and regulations can be found in the "College of Coastal Georgia Alcohol Policy for On-Campus Events" section of the College of Coastal Georgia **Student Handbook**.

Any disciplinary action will be consistent with the College's and the Board of Regents' policies, as well as local and Federal laws.

Board of Regents Policy Manual - Disciplinary sanctions for students convicted of a felony offense involving the manufacture, distribution, sale, possession, or use of marijuana, controlled substances, or other illegal or dangerous drugs shall include the forfeiture of academic credit and the temporary or permanent suspension or expulsion from the institution. All sanctions imposed by the institution shall be subject to review procedures authorized by the Board of Regents Policy on Application for Discretionary Review.

Any individual who violates Georgia law and/or the policies stated in the code of conduct in the student handbook may be subject to any or all of the following: expulsion, suspension, conduct probation, mandatory counseling, fines, and/or restitution or compensation.

Drug and Alcohol Policy Specific to Residence Life and Housing

The Alcohol and Other Drugs Policy applying to residents of Lakeside Village, Mariner Village, and Coastal Place Apartments prohibits the following, regardless of age:

- Promotions and/or public displays referring to or promoting the use of alcoholic beverages;
- Public intoxication;
- Binge drinking and/or otherwise encouraging, supporting, or permitting the rapid consumption of alcohol;
- The organization of and/or attendance at social events or parties in the residence hall where alcoholic beverages are served or consumed;
- Coercing or encouraging another to consume alcoholic beverages against their will;
- The organization of, and/or participation in, drinking games involving the consumption of alcohol;
- Transporting, in vehicles or otherwise, alcoholic beverages;
- Possessing and/or using devices or engaging in activities designed for group and/or excessive consumption of alcoholic beverages, including, but not limited to, bars, punch bowls, beer pong, funnels, and/or ice blocks; and
- The presence of containers of alcoholic beverages, empty or otherwise, in the residence hall.

The unauthorized manufacture, distribution, or possession for purposes of distribution of any controlled substance or illegal drug on college premises or at college-sponsored activities is prohibited.

Using or possessing any illegal drug or controlled substance (without a valid prescription) on college premises or at college-sponsored activities is prohibited. Conviction for a felony offense includes forfeiture of academic credit and may result in permanent suspension.

The misuse of controlled substances by Residents is prohibited. Controlled substances must be issued in the name of the Resident and stored in the Resident's assigned room.

The residence hall and the campus are tobacco-free. The use of all tobacco products, including chewing tobacco and paraphernalia, is prohibited.

Full details are listed in Sections 1.02 and 1.07 of the College of Coastal Georgia [Residence Hall Handbook](#). In addition to institutional policies, students are also subject to disciplinary sanctions established by the Board of Regents of the University System of Georgia. Under the *USG Board of Regents Policy Manual*:

“Disciplinary sanctions for the violation of such rules and regulations shall be included as a part of each institution’s disciplinary code of student conduct. Disciplinary sanctions for students convicted of a felony offense involving the manufacture, distribution, sale, possession, or use of marijuana, controlled substances, or other illegal or dangerous drugs shall include the forfeiture of academic credit and the temporary or permanent suspension or expulsion from the institution. All sanctions imposed by the institution shall be subject to review procedures authorized by the Board of Regents’ Policy on Application for Discretionary Review.”

Know the Signs of Alcohol Poisoning!

- Unconscious or semiconscious.
- Presents shallow or irregular breathing.
- Cold, clammy, pale, or bluish skin.
- Cannot be awakened by shouting or prodding.
- Vomiting

Know How to Help!

- Turn a vomiting person on their side to prevent choking.
- Clear vomit from the mouth.
- Keep the person awake, and do not leave them unattended.
- Call 911 or Campus Police at 912-258-3133 if someone is displaying any symptoms!

Some Alcohol-Related Crimes in the State of Georgia

It is illegal for:

- Minors (persons under the age of 21) to purchase or possess alcoholic beverages (Refer to O.C.G.A. 3-3-23.2).
- Parents or other adults contribute to the delinquency of a minor through the purchase, sale, or providing of alcoholic beverages (Refer to O.C.G.A. 3-3-23.1).
- Anyone can use a false driver's license, birth certificate, or any other false identification card to obtain any alcoholic beverage illegally (Refer to O.C.G.A. 3-3-23.5).
- Anyone to operate a motor vehicle while under the influence (Refer to O.C.G.A. 40-6-391).
- Refusing to submit to a chemical test (Refer to O.C.G.A. 40-5-67.1, 40-6-392).
- Anyone to give an alcoholic drink to a person in a state of noticeable intoxication (Refer to O.C.G.A. 3-3-22).
- Anyone to possess an open container of alcohol in a vehicle (Refer to O.C.G.A. 40-6-253).
- Anyone to be intoxicated, boisterous, or loud using profane or inappropriate language in a public place or on property not his own (Refer to O.C.G.A. 16-11-41).

Some Drug-Related Crimes in Georgia

It is illegal under Georgia law:

- To possess, manufacture, deliver, distribute, dispense, administer, or sell any amount of marijuana or other "controlled substances," such as methamphetamine, heroin, cocaine, cocaine base, PCP, LSD, hashish, etc. This includes prescription medication without proper authorization (Refer to O.C.G.A. 16-13-30).
- Chase's Law amended O.C.G.A. 16-13-25 to make synthetic marijuana a Schedule I Controlled substance.
- To possess drug-related objects (Refer to O.C.G.A. 16-13-1, 16-13-32.2).
- Abandon controlled substances (Refer to O.C.G.A. 16-13-3).
- To possess drugs within one thousand feet of a school (Refer to O.C.G.A. 16-13-32.4).

Please contact any of the following for questions concerning alcohol or drug policies, procedures, disciplinary actions, and education programs.

- Department of Public Safety (912.279.5820); Dean of Students (912.279.5815);
- Director of Human Resources (912.279.5740)

Alcohol & Other Drugs Prevention, Intervention, and Recovery Support

In accordance with the Drug-Free Schools and Communities Act (DFSCA), the College of Coastal Georgia conducts a **biennial review** of its Alcohol and Other Drug (AOD) programs and policies. This review evaluates the effectiveness of AOD initiatives, ensures the consistent enforcement of disciplinary sanctions, and supports institutional compliance with DFSCA requirements.

The College of Coastal Georgia regularly hosts seminars, events, and educational programs to educate students and promote substance abuse prevention. Multiple units provided educational programming on alcohol and other drugs throughout the year. Delivered in both active and passive ways, the Residence Life and Housing staff hosted programming centered around the impacts of alcohol, marijuana, and DUI.

The largest student programming function at the College, Student Life, provided alternative programming by hosting events such as Late Night Breakfast, Homecoming, and MarinerFest. Other programs, such as "Mocktails and Make a Craft Night," offered "mocktails" and other engaging activities as alternatives to going out and using substances.

Other AOD programs include, but are not limited to, the following:

Current Efforts	Intended Outcome	Frequency	Responsibility
Safe Spring Break Week	Increase student awareness of the severity and susceptibility of overconsumption of alcohol.	Spring Semester	Director of Student Engagement
Personal Risks	Offer programs on the risk factors associated with AOD use and how to reduce them.	Fall and Spring Semesters	Student Counseling
Police Department Alcohol Education Classes	Offer educational classes upon request to organizations, to include alcohol/drug awareness. Collect quantitative data to determine program success.	Upon Request	Police Department
Residence Life Alcohol and Bystander Intervention	Require each Resident Assistant to present programs on Alcohol or Bystander Intervention annually.	Fall and Spring Semesters	Residence Life and Housing
Resident Assistant Intentional Conversations	Require each Resident Assistant to conduct a series of conversations with students based on their adjustment to campus life, academics, mental health, and substance use.	Fall and Spring Semesters	Residence Life and Housing

Current Efforts	Intended Outcome	Frequency	Responsibility
Police Department Education	Provide educational classes upon request to organizations; partner with Residence Life to conduct presentations and training to recognize signs of possible drug activity in the residence halls.	Upon Request	Police Department, Student Engagement, Residence Life & Housing
USG Employee Assistance Program	Utilize USG partnership with KEPRO to provide faculty and staff and their household family members with a comprehensive EAP.	Upon Request	Human Resources
Campus Safety Awareness Month	Work with various departments to provide a one-day event on staying safe, including alcohol and other drug education.	Fall and Spring Semesters	Police Department, Student Engagement, Residence Life & Housing
Vector Solutions (formerly Everfi's Campus Prevention Network)	All new students must complete an online module entitled "AlcoholEDU." This online program fulfills the federal and state mandates of onboarding educational requirements for new students, student-athletes, and student leaders.	Fall and Spring Semesters	Office of the Dean of Students
New Student Orientation	Explain safety to students during orientation, including common laws enforced on campus, such as the possession of alcohol by minors.	Fall and Spring Semesters	Police Department

Getting Help with Alcohol and Substance Abuse Problems

The College of Coastal Georgia actively encourages employees who feel they have a potential substance abuse problem to seek counseling and treatment. The Human Resources Office maintains a listing of referral agencies and has resources for drug education materials available upon request.

Alcohol Risks

The National Council on Alcoholism and Drug Dependence (NCADD) recognizes "alcohol-related problems and impairments such as liver disease, gastritis, anemia, neurological disorders, impairments in cognition, [and] changes in mood or behavior." Additionally, alcohol consumption poses grave health dangers for pregnant women and can cause congenital disabilities. For more information, visit [Recovered - Helping people to beat addiction](#).

Abuse of alcohol, including excessive or "binge" consumption, can negatively impact academic and occupational performance. Alcohol abuse can also result in destructive, combative, and antisocial behavior. In some instances, excessive alcohol consumption can directly or indirectly result in mortality.

Risks of Drugs and Controlled Substances

Similar to alcohol, drugs frequently pose significant health risks, impair cognitive function, and alter mood and behavior. Additionally, drug abuse can directly or indirectly result in mortality. The National Institute on Drug Abuse (NIDA) has compiled a compendium of Commonly Abused Drugs, including their street names, effects, and potential treatments. For more information, visit the [National Institute on Drug Abuse](#).

Student and Employee Assistance

The College does not offer drug treatment or rehabilitation programs. A list of options for addiction treatment is available from the Director of Student Well-Being and Support at 912-279-5804. Programs listed as representative referral sources should not be interpreted as an endorsement by the College. Some of the local and regional community resources available to members of the campus community include:

Service	Telephone Number	Description
Alcoholics Anonymous	912-265-0892	Info on meeting schedule/recovery
Bridges of Hope	912-487-2576	Long-term residential treatment in Homerville, GA, for men, and in Alamo, GA, for women
Coastal Addiction Counseling	912-262-1498	Addiction counseling
Coastal Community Health	912-275-8028	Addiction / MH counseling
Crisis Line	1-800-715-4225	24-hour crisis line for Gateway
Doc's Place	912-506-7248	Housing for men in recovery
GAP House	912-462-4673	Nahunta, GA, sobriety support services
Gateway	912-554-8500	Inpatient detox, outpatient treatment
Gateway's Women's Residential	866-720-3784	MH residential for women and children
Grace House	912-258-6137	Housing for women in recovery
Methadone/Suboxone Clinic	912-262-0311	Medication-assisted treatment
Narcotics Anonymous	1-800-334-3322	Hotline for help
Remedy Project	912-580-7679	Addiction counseling/support groups/info on long-term rehabilitation programs
Saved by Grace	912-217-0256	14-bed male sobriety shelter / 90 days
Shane's Crib in Jesup	912-385-2583	Sobriety house for women
St. Ila Treatment Facility	912-449-7200	30-day medical treatment in Waycross
St. Simons By the Sea	912-638-1999	Inpatient psychiatric and substance abuse treatment
Starting Point	912-264-9045	Housing for men in recovery
The Dream Center	912-293-4618	Faith-based housing for women in recovery
The Living Vine	912-352-9998	For pregnant women with addiction issues

Amnesty

Students should be encouraged to come forward and report violations of the law and/or the student code of conduct, notwithstanding their choice to consume alcohol or drugs. Information reported by a student during the conduct process concerning their consumption of drugs or alcohol will not be voluntarily reported to law enforcement, and any information that the individual provides will not be used against them for purposes of conduct violations. Nevertheless, these students may be required to meet with staff members regarding the incident and may be required to participate in an appropriate educational program(s).

Under this amnesty procedure, the required participation in an educational program will not be considered a sanction. Nothing in this amnesty procedure shall prevent a staff member otherwise obligated by law (the Clery Act) from reporting information or statistical data as required.

Counseling Services

College students typically undergo numerous changes during their time in school. The pressures they experience may result from academic, social, emotional, career, developmental, financial, or spiritual concerns and can lead to feelings such as confusion, anxiety, or depression. Counseling is a process by which students receive assistance from trained, experienced professionals knowledgeable about the problems students may face.

The College of Coastal Georgia offers free, short-term counseling to students attending classes upon request. For more information or to schedule an appointment, call 912-279-5800, select option 2, or email owbs@ccga.edu.

Sexual Misconduct Education & Prevention Programming

When the College receives a report of sexual misconduct, it initiates an investigation in compliance with Title IX, Clery Act, and institutional procedures. Both the complainant and respondent receive written notice of their rights, available support measures, and procedural steps. If policy violations are found, sanctions may include educational remedies, probation, suspension, or expulsion. Parties also have the right to appeal the outcome under formal grievance procedures.

Coastal Georgia is committed to increasing awareness of and preventing violence. All incoming students and new employees are provided with programming and strategies intended to prevent rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking before it occurs through the changing of social norms and other approaches; that include a clear statement that the Coastal Georgia prohibits such acts, their definitions, the definition of consent, options for bystander intervention, and our policies and procedures for responding to these incidents. Ongoing prevention and awareness campaigns are also offered throughout the year.

The College maintains year-round prevention and awareness efforts through the programs outlined in the table above, supplemented by:

- Each September, Campus Safety Awareness Month features comprehensive programming that addresses sexual violence prevention, bystander intervention, and available safety resources.
- Healthy Relationships Week emphasizes the importance of consent, communication, and recognizing the warning signs of abuse.
- The College offers ongoing programming focused on sexual and intimate partner violence prevention.
- Bystander intervention training is conducted regularly using evidence-based strategies to reduce and prevent violence.
- Residence Hall Programming offers monthly educational sessions that cover topics such as consent, healthy relationships, and campus support resources.
- Athletic Team Training offers specialized education for student-athletes, focusing on leadership, mutual respect, and effective intervention strategies.

- Digital awareness campaigns are shared through social media and email to distribute prevention tips, safety resources, and policy-related information.

These ongoing efforts ensure continuous reinforcement of prevention messages and provide multiple touchpoints for education throughout the academic year.

Methods of training and educating students include, but are not limited to:

Current Efforts	Intended Outcome	Frequency	Responsibility
Vector Solutions (formerly Everfi's Campus Prevention Network)	All new students must complete two online modules, "Sexual Assault Prevention for Undergraduate Students" and "AlcoholEDU." These online programs fulfill the federal and state mandates of onboarding educational requirements for new students, student-athletes, and student leaders regarding sexual violence. New students (including first-year students and transfers), student leaders, and student-athletes are required to complete one or more of the online modules.	Fall and Spring Semesters	Office of the Dean of Students
Vector Solutions Building Supportive Communities	This course trains faculty and staff on recognizing, reporting, and preventing sexual misconduct against students, covering sexual and interpersonal violence awareness and prevention subjects required under Title IX guidance, the Campus SaVE Act, and the final VAWA regulations.	Fall Semester	Office of Human Resources
New Employee Orientation	All new employees are encouraged to attend the new employee orientation offered in the fall and spring semesters. New employees receive information regarding safety and risk, respectful workplace expectations, equity and inclusion, and mandatory reporting obligations. During the orientation, new employees are also provided information on bystander intervention and definitions of dating violence, domestic violence, sexual assault, stalking, and consent.	Fall and Spring Semesters	Office of Human Resources
Workplace Harassment and Discrimination Prevention Training	Human Resources provides annual training for supervisors and, upon request, covers topics such as their reporting obligations, campus resources, supportive versus protective measures, campus processes and policies, and understanding how the institution responds to the breadth of concerns regarding possible discriminatory or harassing behavior.	Upon Request	Office of Human Resources
Title IX Outreach and Training	Human Resources and the Title IX Coordinator provide outreach and training, actively engaging with various segments of the workforce to clarify the College's protocol for responding to reports of Title IX issues, with a particular focus on the steps taken when an employee reports an issue of sexual violence.	Fall and Spring Semesters	Office of Human Resources/Title IX Office

Bystander Intervention and Risk Reduction

Bystander Intervention (Safe and Positive Options)

The College of Coastal Georgia encourages all members of the campus community to take an active role in preventing sexual and interpersonal violence by recognizing situations of potential harm and safely intervening. The College promotes the "4 D's" model of bystander intervention:

- Direct: Intervene directly in a situation that appears unsafe or potentially harmful. For example, asking a friend if they are okay or telling someone their behavior is inappropriate.
- Distract: Create a distraction to diffuse the situation. This could include spilling a drink, asking for directions, or starting a conversation to divert attention.
- Delegate: Seek assistance from others, including friends, residence life staff, faculty, or campus police.
- Delay: If it's not safe to act in the moment, check in with the person afterward and offer support, including helping them access resources.

Training on these techniques is incorporated into student orientations, online modules, and staff/faculty workshops.

Both the complainant and respondent receive written notice of their rights, available support measures, and procedural steps. If policy violations are found, sanctions may include educational remedies, probation, suspension, or expulsion. Parties also have the right to appeal the outcome under formal grievance procedures.

Risk Reduction Strategies

While the responsibility for sexual misconduct lies solely with the perpetrator, the College of Coastal Georgia offers the following strategies to reduce the risk of harm and promote community safety:

- Know the warning signs of abusive behavior, such as jealousy, controlling behavior, coercion, or threats.
- Trust your instincts; if a situation feels wrong or unsafe, remove yourself when possible.
- Set clear boundaries in relationships and communicate them assertively.
- Stay in public or well-lit areas when meeting someone new or if you feel uneasy.
- Use the buddy system at social events or when traveling on or near campus.
- Avoid excessive alcohol or drug use, which can impair judgment and increase vulnerability.
- Support friends who disclose concerns or experiences; believe them and help connect them with appropriate resources.

The College's programs aim to empower individuals and foster a campus culture where sexual violence is not tolerated, and all students and employees feel responsible for one another's well-being.

VAWA Disciplinary Proceedings

The College of Coastal Georgia prohibits crimes of dating violence, domestic violence, sexual assault, and stalking (collectively known as Violence Against Women Act or VAWA Offenses). Complaints are processed in accordance with Title IX of the Education Amendments of 1972 (Title IX), the Jeanne Clery Campus Safety Act (Clery Act), the University System of Georgia (USG) Sexual Misconduct Policy, and institutional policies.

Hearing – Student Respondent

Disciplinary proceedings involving student Respondents accused of Sexual Misconduct or other Violence Against Women Act (VAWA) offenses will be resolved through the College's Code of Conduct procedures, consistent with the University System of Georgia Sexual Misconduct Policy, Title IX, and the Clery Act.

Both the complainant and respondent are entitled to:

- A prompt, fair, and impartial investigation and resolution.
- Written notice of the allegations and of the hearing date, time, and location.
- Equal opportunity to present witnesses and evidence.
- The right to be accompanied by an advisor of their choice, including the opportunity for cross-examination to be conducted by the advisor.
- A written decision is simultaneously provided to both parties, including findings, sanctions (if any), and information about appeal rights.
- Written notification of any changes to the outcome and when the outcome becomes final.

For details regarding disciplinary proceedings, please refer to the Code of Conduct, located at: <https://www.ccgga.edu/campuslife/student-conduct-handbooks/>.

Hearing – Employee Respondent

The institution will seek to complete the investigation, hearing, and any appeal within one hundred twenty (120) business days (excluding days on which the campus is closed). Any extension of this timeframe will be communicated to the parties in writing, along with the reason for the delay.

Matters involving alleged Title IX Sexual Misconduct must be heard at a live hearing. Institutions may determine whether the live hearing is conducted by a single administrative decision maker (such as the Chief Human Resources Officer, the Chief Academic Officer, or their designee) or by a panel. Formal civil rules of evidence do not apply to the resolution process, and the standard of evidence shall be a preponderance of the evidence. The institution will determine how the facts or evidence will be introduced. All directly related evidence will be available at the hearing for the parties and their advisors to reference.

Notice of the date, time, and location of the hearing, as well as the designated Hearing Officer, shall be provided via email at least ten calendar days prior to the hearing. Hearings shall be conducted in person or via video conferencing technology. Each institution shall maintain documentation of the investigation and resolution process, including written findings of fact, transcripts, audio recordings, and/or video recordings. Any documentation shall be maintained for seven years.

The parties shall have the right to confront any witness, including the other party, by having their advisor ask relevant questions directly to the witness. The Hearing Officer shall limit the questions the advisor raises when they are irrelevant to determining the veracity of the allegations against the Respondent(s). In any such event, the Hearing Officer shall err on the side of permitting all the raised questions and must document the reason for not permitting any particular questions.

Following a hearing, the parties will be notified simultaneously and in writing of the outcome, any sanctions imposed, the rationale, and the right to appeal. The institution shall also keep the parties informed of any extension or delay, along with the applicable reason. The decision must include the allegations, procedural steps taken through the investigation and resolution process, findings of facts supporting the determination(s), determination(s) regarding responsibility, and the rationale for any disciplinary or other administrative action.

Hearing – Faculty Respondent

All Sexual Misconduct matters involving faculty Respondents where dismissal is a possible sanction shall, consistent with Board of Regents Policy 8.3.9.2, be heard by a live-hearing panel of three to five faculty members appointed by the Faculty Senate. Written notice of the charges and the identity of the panel members shall be provided to the parties at least twenty (20) calendar days prior to the hearing. Each party shall have at least two challenges for bias, submitted in writing no later than five (5) calendar days before the hearing. A faculty respondent may waive the live hearing, in which case the panel will evaluate the record. All directly related evidence will be available at the hearing for the parties and their advisors to reference.

An oath or affirmation shall be administered to all witnesses. The parties shall have the right to confront any witness, including the other party, through cross-examination conducted by their advisor of choice. Advisors may not otherwise participate directly in the hearing. An audiovisual recording or transcript of the proceedings shall be maintained by the institution.

Following the hearing, the panel will deliberate and make a written recommendation regarding responsibility and any proposed sanctions. The Title IX Coordinator shall notify the President and both parties simultaneously in writing of the panel's decision and recommendations. If dismissal is recommended, the President shall either approve the recommendation or, if not, shall advise the panel in writing of the basis before rendering a final decision. The panel may also recommend a lesser sanction, and the President may adopt, reject, or modify the panel's recommendation.

The President shall notify the parties simultaneously and in writing of their final decision, including any options to apply for discretionary review under Board of Regents policy. Upon dismissal, pending possible discretionary review by the Board of Regents, the faculty member shall be suspended without pay. Both parties will be notified simultaneously in writing of any appeal rights, any changes to the results, and when the results become final.

Possible Sanctions – Staff Respondent

When a staff employee is found responsible through these proceedings, they may face a verbal warning, coaching, documentation of the warning, unpaid suspension, demotion, and/or termination.

Possible Sanctions – Faculty Respondent

When a faculty member is found responsible by these proceedings, sanctions may include a written reprimand, suspension with or without pay, demotion, or dismissal, as consistent with Board of Regents Policy 8.3.9.

Appeals

If an appeal is submitted, the other Party shall receive notice of the appeal, including a copy of the submission. That Party may submit, in writing and within five (5) business days from the date of notification, a response to the appeal submission. Where an office or individual other than the Title IX Coordinator is designated to receive and/or facilitate the appellate process, the Title IX Coordinator must be copied on appellate correspondence for compliance and record-keeping purposes. The President or their designee shall serve as the Appellate Officer for all outcomes other than the case. For appeals of Title IX case dismissals, the Title IX Coordinator shall serve as the appellate officer. Either Party shall have the right to appeal an outcome on any of the following grounds:

1. To consider new information sufficient to alter the decision, or other relevant facts not brought out in the original hearing, because such information was not known or knowable to the person appealing during the time of the hearing.
2. To allege a procedural error within the process that may have substantially affected the fairness of the investigation, hearing, or other process, including but not limited to whether any hearing questions were improperly excluded or whether the decision was tainted by a conflict of interest or bias by the Title IX Coordinator, Conduct Officer, investigator(s), or decision-maker(s).
3. To allege that the finding was inconsistent with the weight of the information.

The Party submitting the appeal must set forth, in writing and in detail, the grounds for the requested review and attach all materials that they wish to have considered in the appeals process. The institution will notify the non-appealing Party of the appeal, provide that Party with a copy of the appeal, and allow the non-appealing Party an opportunity to respond in writing. The non-appealing Party's response must be submitted to the institution within five (5) business days of the date of Notification of Appeal. If the non-appealing Party submits a response, the institution will provide copies of the original appeal and information submitted by the non-appealing Party to the Appellate Officer and the Parties.

The appeal shall be a review of the record only, and no new meeting with either Party is required. The Appellate Officer may:

1. Affirm the original finding and sanction (if any);
2. Affirm the original finding but issue a new sanction of greater or lesser severity (if any);
3. Remand the case back to correct a procedural or factual defect; or
4. Reverse or dismiss the case if a procedural or factual defect cannot be remedied by remand.

The institution will inform Parties of any changes to the results of a disciplinary process that occur prior to the time such results become final, as well as when they become final. The Appellate Officer may consult with the Title IX Coordinator for clarification on questions of procedure or rationale, if needed. Documentation of all such consultations will be maintained. Sanctions of all types will not be imposed, in full or in part, while an appeal is pending at the institutional level.

Appeals are included in the overall one hundred and twenty (120) business day timeframe for resolution of complaints, unless an extension is communicated in writing to the parties along with the reason for the delay.

The Appellate Officer will render a decision no later than seven (7) business days after receiving all materials, barring exigent circumstances. The Appellate Officer's decision will be in writing and include a rationale. The institution will inform the Parties simultaneously and in writing of the outcome of the appeal. The President's decision shall be the final institutional decision. The Complainant or Respondent may request discretionary review under Board of Regents Policy 6.26. Further review, such as a Discretionary Review, if available, is governed under the policies and procedures of the Board of Regents of the University System of Georgia.

Retaliation

Anyone who has made a report or complaint, provided information, assisted, participated, or refused to participate in the Sexual Misconduct process shall not be subjected to retaliation. Anyone who believes they have been subjected to retaliation should contact the coordinator or their designee immediately. Any person found to have engaged in retaliation shall be subject to disciplinary action.

Record Retention

All records of investigations, hearings, sanctions, informal resolutions, and appeals related to Sexual Misconduct will be maintained for seven (7) years in accordance with federal requirements.

Additional Information

For additional information about disciplinary proceedings, please contact the Title IX Coordinator at TitleIX@ccga.edu. The Title IX Coordinator reports to the College President (or designee) and to the USG Assistant Vice Chancellor for Student Affairs (or designee).

Clery Act Crime Definitions

Primary Crimes

- **Manslaughter by Negligence**
"The killing of another person through gross negligence."
Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS; FBI UCR NIBRS
- **Murder and Nonnegligent Manslaughter**
"The willful (non-negligent) killing of one human being by another."
Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS; FBI UCR NIBRS
- **Rape**
"The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim."
Source: 34 CFR §668, Subpt. D, App. A

- **Fondling**
"The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity."
 Source: 34 CFR §668, Subpt. D, App. A
- **Incest**
"Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law."
 Source: 34 CFR §668, Subpt. D, App. A
- **Statutory Rape**
"Sexual intercourse with a person who is under the statutory age of consent."
 Source: 34 CFR §668, Subpt. D, App. A
- **Robbery**
"The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear."
 Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS
- **Aggravated Assault**
"An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used, which could and probably would result in serious personal injury if the crime were successfully completed.)"
 Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS
- **Burglary**
"The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned."
 Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS
- **Motor Vehicle Theft**
"The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned — including joyriding.)"
 Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS
- **Arson**
"Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc."
 Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS

Arrests and Referrals

- **Weapons: Carrying, Possessing, etc.**
"The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons."
 Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS

- **Drug Abuse Violations**

"The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs."

Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS

- **Liquor Law Violations**

"The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness."

Source: 34 CFR §668, Subpt. D, App. A; FBI UCR SRS

Hate Crimes

- **Hate Crime**

"A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this section, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability."

Source: 34 CFR §668.46(a)

- **Larceny**

"The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded."

Source: FBI UCR Hate Crime Data Collection Guidelines and Training Manual

- **Simple Assault**

"An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness."

Source: FBI UCR Hate Crime Data Collection Guidelines and Training Manual

- **Intimidation**

"To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack."

Source: FBI UCR Hate Crime Data Collection Guidelines and Training Manual

- **Destruction/Damage/Vandalism of Property**

"To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it."

Source: FBI UCR Hate Crime Data Collection Guidelines and Training Manual

Violence Against Women Act (VAWA) Crimes

- **Dating Violence**

“Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Dating violence does not include acts covered under the definition of domestic violence.”

Source: 34 CFR §668.46(a); VAWA

- **Domestic Violence**

“A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction; or by any other person against an adult or youth victim who is protected under such laws.”

Source: 34 CFR §668.46(a); VAWA

- **Stalking**

“Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person’s safety or the safety of others; or suffer substantial emotional distress.”

Source: 34 CFR §668.46(a); VAWA

Georgia State Law Definitions (O.C.G.A.)

Dating Violence

- *“The occurrence of one or more of the following acts between persons through whom a current pregnancy has developed or who are currently, or within the last 12 months were, in a dating relationship: (a) Any felony; or (b) Commission of the offenses of simple battery, battery, simple assault, or stalking.”*

Source: O.C.G.A. § 19-13A-1

Family Violence

- *“The occurrence of one or more of the following acts between past or present spouses, persons who are parents of the same child, parents and children, stepparents and stepchildren, foster parents and foster children, or other persons living or formerly living in the same household: (a) Any felony; or (b) Commission of offenses of battery, simple battery, simple assault, assault, stalking, criminal damage to property, unlawful restraint, or criminal trespass. The term ‘family violence’ shall not be deemed to include reasonable discipline administered by a parent to a child in the form of corporal punishment, restraint, or detention.”*

Source: O.C.G.A. § 19-13-1

Sexual Battery

- *“A person commits the offense of sexual battery when he or she intentionally makes physical contact with the intimate parts of the body of another person without the consent of that person.”*

Source: O.C.G.A. § 16-6-22.1

Rape

- *“A person commits the offense of rape when he has carnal knowledge of: (1) A female forcibly and against her will; or (2) A female who is less than ten years of age. Carnal knowledge in rape occurs when there is any penetration of the female sex organ by the male sex organ. The fact that the person allegedly raped is the wife of the defendant shall not be a defense to a charge of rape.”*

Source: O.C.G.A. § 16-6-1

Sodomy / Aggravated Sodomy

- *“A person commits the offense of sodomy when he or she performs or submits to any sexual act involving the sex organs of one person and the mouth or anus of another. A person commits the offense of aggravated sodomy when he or she commits sodomy with force and against the will of the other person or when he or she commits sodomy with a person who is less than ten years of age.”*

Source: O.C.G.A. § 16-6-2

Incest

- *“A person commits the offense of incest when such person engages in sexual intercourse or sodomy ... with a person whom he or she knows he or she is related to either by blood or by marriage as follows: (1) Father and child or stepchild; (2) Mother and child or stepchild; (3) Siblings ... (4) Grandparent and grandchild ... (5) Aunt and niece/nephew ... (6) Uncle and niece/nephew.”*

Source: O.C.G.A. § 16-6-22

Statutory Rape

- *“A person commits the offense of statutory rape when he or she engages in sexual intercourse with any person under the age of 16 years and not his or her spouse, provided that no conviction shall be had for this offense on the unsupported testimony of the victim.”*

Source: O.C.G.A. § 16-6-3

Stalking

- *“A person commits the offense of stalking when he or she follows, places under surveillance, or contacts another person ... without the consent of the other person for the purpose of harassing and intimidating the other person.”*

Source: O.C.G.A. § 16-5-90

Consent

- *“‘Without his consent’ means that a person whose concurrence is required has not, with knowledge of the essential facts, voluntarily yielded to the proposal of the accused or of another.”*

Source: O.C.G.A. § 16-1-3(19)

Clery Geography

On-Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and (ii) Any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-campus student housing facility: A dormitory or other residential facility for students on campus, as defined in § 668.46(a).¹

Non-Campus Building or Property: Any building or property owned or controlled by a student organization that the institution officially recognizes; or (ii) any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by the students, and is not within the same reasonably contiguous geographic area of the institution. Residence halls located outside the campus boundaries are categorized as non-campus.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, which is within the campus or immediately adjacent to and accessible from the campus. The crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.

Personal Safety

Personal safety and property security are the responsibility of everyone at the College of Coastal Georgia. The Department of Public Safety encourages all members of the Mariner community to contribute to making our campus as safe as possible. You can help protect your property and the college's property by developing good security habits.

The College does not maintain a formal escort service; however, if you ever feel uncomfortable in any situation on campus, please call the Department of Public Safety (Brunswick Campus: 912.258.3133; Camden Center: 912.552.5277), and an officer will be dispatched to your location to provide a ride. Please be aware that all calls are prioritized based on the level of emergency and severity.

If they witness any suspicious activity, incidents, or crimes, they should immediately contact the Department of Public Safety (Brunswick Campus: 912.258.3133; Camden Center: 912.552.5277). Call 911 if there is a major emergency or a dangerous situation. Follow these security tips to develop good safety habits:

Residence Hall Security

- Even if you are only going to be gone for a few minutes, lock your door when you leave the room. A person walks into an open room and removes an item in about eight seconds.
- Notify the police if you notice any suspicious people loitering near your building.
- Never leave purses, wallets, jewelry, or other valuables unattended in laundries, showers, kitchens, or other public areas.
- Mark and photograph all valuables, recording their serial numbers, makes, and models.

Vehicle Security

- Always keep your car locked.
- Before you get in, inspect the back seat.
- Have your keys ready so you do not have to wait around, especially at night.

¹ Statistics for College housing facilities are recorded and included in the all-on-campus and on-campus residential-only categories.

Outside and at Night Safety

- Walk confidently, directly, and at a consistent pace.
- Walk on the opposite side of the street from the traffic.
- Stay in well-lit areas whenever possible.
- Never work alone at night in a campus office or classroom.
- Make a buddy system with someone you work or study with.
 - Stay in designated areas near the residence halls when sunbathing.
 - Keep an eye on your surroundings. Believe your instincts.
 - Be aware of distractions such as phones and earphones while walking.
- When you believe you are in danger, try to draw attention to yourself in any way you can.

Recordkeeping

The College of Coastal Georgia conforms to guidelines established by the Clery Act, Georgia State law, and the USG Records Retention Schedules for maintaining supporting Clery documentation. All supporting records must be kept for three years following the publication of the last annual campus security report to which they apply. The records retention period is seven years after the date an incident was reported because each annual report includes data from the past three years.

All records documenting reports of Clery crimes made to the Department of Public Safety, other Campus Security Authorities, and local law enforcement include, but are not limited to:

- Crime reports and Daily crime logs
- Records of arrests and referrals for disciplinary action
- Timely warnings and emergency notifications
- Communications with local law enforcement and Campus Security Authorities (CSAs) related to Clery Act compliance
- Correspondence with the U.S. Department of Education regarding Clery Act compliance
- Copies of notices to the campus community regarding the availability of the Annual Security and Fire Safety Report
- All materials used to train Title IX Coordinators, investigators, and decision-makers who facilitate an informal resolution process
- Campus Security Authority reports
- Local law enforcement reports
- Documentation of crime prevention and educational programming offered

Each investigation conducted involving reported sexual misconduct, including any determination regarding responsibility and any audio or audio-visual recording or transcript, any disciplinary sanctions imposed on the Respondent, and any remedies provided to the Complainant designed to restore or preserve equal access to College programs or activities; Any appeal and the result therefrom; Any informal resolution and the result therefrom; and Any supportive measures or actions taken in response to a report or formal complaint under this policy and the rationale for the measure/response.

In summary, VAWA offense case files include investigation records; disciplinary proceedings, accommodations and protective measures provided; and appeals and their outcomes.

Clery Crime Statistics Report

The Department of Public Safety prepares this annual report to comply with the Clery Act. Statistics are compiled in accordance with the Uniform Crime Reporting System of the Department of Justice and the Federal Bureau of Investigation. All statistics are gathered, compiled, and reported to the college community via this report. Some crime victims may prefer to report incidents to someone other than the police. Reasonable attempts have been made to identify crimes that may have been reported to or known by the Department of Public Safety, to provide accurate statistics. The following charts present statistics on arrests and referrals for disciplinary actions (hereafter referred to as 'Disciplinary Actions') for the past three years (2022, 2023, and 2024).

College of Coastal Georgia | Crime Statistics

Brunswick Campus

Offense Type	Year	Clery Geography		
		On Campus	Non-campus Building or Property	Public Property
Murder and Nonnegligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	1	1	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	1	0	0
Burglary	2024	0	0	0
	2023	1	1	0
	2022	0	0	0

Offense Type	Year	Clery Geography		
		On Campus	Non-campus Building or Property	Public Property
Motor Vehicle Theft	2024	2	0	0
	2023	1	1	0
	2022	3	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
VAWA Offenses				
Dating Violence	2024	0	0	0
	2023	1	0	0
	2022	5	0	0
Domestic Violence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking	2024	4	0	0
	2023	1	0	0
	2022	2	0	0

Culinary Arts – Terry Thomas Teaching Kitchen (Brunswick, GA)

Offense Type	Year	Clery Geography		
		On Campus	Non-campus Building or Property	Public Property
Murder and Nonnegligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

Offense Type	Year	Clery Geography		
		On Campus	Non-campus Building or Property	Public Property
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
VAWA Offenses				
Dating Violence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

Camden Center (Kingsland, GA)

Offense Type	Year	Clery Geography		
		On Campus	Non-campus Building or Property	Public Property
Murder and Nonnegligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Negligent Manslaughter	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

Offense Type	Year	Clery Geography		
		On Campus	Non-campus Building or Property	Public Property
Fondling	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Incest	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Statutory Rape	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Robbery	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Aggravated Assault	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Burglary	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Motor Vehicle Theft	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Arson	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
VAWA Offenses				
Dating Violence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Domestic Violence	2024	0	0	0
	2023	0	0	0
	2022	0	0	0
Stalking	2024	0	0	0
	2023	0	0	0
	2022	0	0	0

Note: Crimes reported in the residential facilities category are also included in the on-campus category. The Camden Center does not have on-campus student housing. The College has no non-campus buildings or property.

Unfounded Crimes

- According to law enforcement investigations, no unfounded crimes were reported on the Brunswick campus, the Culinary Arts – Terry Thomas Teaching Kitchen, or the Camden Center in calendar year 2024.
- According to law enforcement investigations, no unfounded crimes were reported on the Brunswick campus, the Culinary Arts – Terry Thomas Teaching Kitchen, or the Camden Center in calendar year 2023.
- According to law enforcement investigations, no unfounded crimes were reported on the Brunswick campus, the Culinary Arts – Terry Thomas Teaching Kitchen, or the Camden Center in calendar year 2022.

Hate Crime Offenses

- In the calendar year 2024, no Hate Crime Offenses were reported on the Brunswick campus, Culinary Arts – Terry Thomas Teaching Kitchen, or Camden Center.
- In the calendar year 2023, no Hate Crime Offenses were reported on the Brunswick campus, Culinary Arts – Terry Thomas Teaching Kitchen, or Camden Center.
- In the calendar year 2022, no Hate Crime Offenses were reported on the Brunswick campus, Culinary Arts – Terry Thomas Teaching Kitchen, or Camden Center.

College of Coastal Georgia | Arrests & Referrals for Disciplinary Actions

Brunswick Campus

Arrests	Year	Clery Geography				
		On Campus			Non-campus Building or Property	Public Property
		Student Housing Facilities	Other	On Campus Total		
Liquor Law Violations	2024	0	0	0	0	0
	2023	3	0	3	0	0
	2022	0	1	1	0	0
Drug Law Violations	2024	0	1	1	0	0
	2023	4	0	4	0	0
	2022	0	3	3	0	0
Illegal Weapons Possession	2024	0	0	0	0	0
	2023	1	0	1	0	0
	2022	1	0	1	0	0
Disciplinary Referrals						
Liquor Law Violations	2024	15	0	15	0	0
	2023	25	0	25	0	0
	2022	24	0	24	0	0
Drug Law Violations	2024	6	0	6	0	0
	2023	8	0	8	0	0
	2022	8	0	8	0	0

Arrests	Year	Clery Geography				
		On Campus			Non-campus Building or Property	Public Property
		Student Housing Facilities	Other	On Campus Total		
Illegal Weapons Possession	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

Culinary Arts – Terry Thomas Teaching Kitchen (Brunswick, GA)

Arrests	Year	Clery Geography				
		On Campus			Non-campus Building or Property	Public Property
		Student Housing Facilities	Other	On Campus Total		
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Drug Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Illegal Weapons Possession	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Disciplinary Referrals						
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Illegal Weapons Possession	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

Camden Center (Kingsland, GA)

Arrests	Year	Clery Geography				
		On Campus			Non-campus Building or Property	Public Property
		Student Housing Facilities	Other	On Campus Total		
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0

Arrests	Year	Clery Geography				
		On Campus			Non-campus Building or Property	Public Property
		Student Housing Facilities	Other	On Campus Total		
Drug Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Illegal Weapons Possession	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Disciplinary Referrals						
Liquor Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Drug Law Violations	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0
Illegal Weapons Possession	2024	0	0	0	0	0
	2023	0	0	0	0	0
	2022	0	0	0	0	0

IF YOU SEE SOMETHING, SAY SOMETHING

Department of Public Safety

Dial 912.258.3133 (Brunswick)

912.552.5277 (Camden)

911 in an emergency, Silent Witness (Anonymous Tips)

This program is designed to enable students, faculty, and staff to report suspicious activities and crimes online while maintaining anonymity.

If you have witnessed a crime, or if you know of a crime that was committed or will be committed, fill out and submit the

Anonymous Report Form

A member of the College of Coastal Georgia Department of Public Safety will investigate the information provided. You will not be contacted unless you provide your contact information.

All tips will remain anonymous.

Please note that this program is designed to support the College of Coastal Georgia Department of Public Safety, not for responding to crimes in progress or emergencies.

2025 Annual Fire Safety Report

Fire Safety Disclosure for On-Campus Student Housing

The annual fire safety report is made available as part of the College's commitment to safety and security on campus and in compliance with the Higher Education Opportunity Act of 2008. This report contains information about fire safety practices and is prepared in cooperation with Housing & Residence Life and Facilities. No later than October 1, a notice that details the availability of the report, the precise electronic address at which it is posted, a summary of its contents, and a statement that the institution will provide a paper copy of the report upon request will be emailed to all faculty, staff, and students.

Definitions

The following terms are used within this report. Definitions have been obtained from the Higher Education Opportunity Act:

On-Campus Student Housing – A student housing facility owned or controlled by the institution or located on property owned or controlled by the institution and within a reasonable contiguous area that makes up the campus.

Fire – "Any instance of an open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner." (i.e., trash-can fire, grease fire, gas stove fire, etc.)

Fire drill – This is a supervised practice of evacuating a building in case of a fire.

Fire-related injury – Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term 'person' may include students, employees, visitors, firefighters, or any other individuals.

Fire-related death – Any instance in which a person (1) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) dies within one year of injuries sustained as a result of the fire.

Fire safety system – Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire, including Sprinkler or other fire extinguishing systems, Fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and Fire doors and walls that reduce the spread of a fire.

Value of Property Damage – The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including contents damaged by fire, related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Reporting a Fire

Report a smoke or a fire immediately by dialing 911. The Department of Public Safety will respond, and fire and/or emergency personnel will be notified as the situation warrants.

Mandatory Supervised Fire Drills

Supervised fire drills are conducted in each residence hall four times a year (quarterly) to allow occupants to become familiar with and practice their evacuation skills. The Department of Public Safety, Plant Operations, and Resident Assistants conduct the drills. For more information, reference the [Fire Drills Policy](#).

In addition to fire drills, awareness training includes such topics as "Consequences of not evacuating/ignoring fire alarm," "Shelter in place procedures," and "Fire safety issues specific to students with disabilities."

Fire Safety

The College of Coastal Georgia takes Fire Safety very seriously and continues to enhance its programs for the campus community through education, engineering, and enforcement. Educational programs are presented to faculty, staff, and students throughout the year, ensuring they are aware of the rules and safe practices. These programs, available at all campus locations, include identification and prevention of fire hazards, actual building evacuation procedures and drills, specific occupant response to fire emergencies, and hands-on use of fire extinguishers.

All campus residence halls have emergency evacuation plans and conduct quarterly fire drills during the school year, allowing occupants to become familiar with and practice their evacuation skills.

The College of Coastal Georgia has been a leader in ensuring the safety of students, faculty, staff, and visitors who live and work in college-operated residences. Automatic sprinklers and fire alarm systems are recognized as engineered building features that help provide a fire-safe living environment. All college-operated residence halls and apartments are equipped with automatic sprinkler systems, smoke detectors, and building fire alarm systems to provide early detection and warning of potential fire emergencies.

Fire Safety Education and Training Programs for Students, Faculty, and Staff

The Department of Public Safety, in coordination with Residence Life and Housing, provides annual training for Resident Assistants (RAs).

Topics addressed during this training include:

- Fire prevention in the residence hall
 - What to do in the event of a fire
 - How to report a fire or other emergency
 - How residence hall fire safety systems operate

Resident Assistants coordinate additional fire safety training and education programs for residence hall students.

Other general safety and fire safety information is available to students, faculty, and staff on the [Department of Public Safety](#) web page.

Fire Prevention

- Waste should be properly disposed of to reduce safety hazards.
- Do not overload outlets with multiple outlet cords or multiple plug adapters.
- Always keep walkways and stairwells free from obstruction.

Personal Safety Precautions

- Know the location of fire extinguishers, fire exits, and alarm systems in your area. Know how to use them.
- Smoke is the greatest danger in a fire. Stay near the floor, as the air is less toxic.
- Ask bystanders to assist in monitoring windows, doorways, and other areas for persons trapped inside.

In the Event of a Fire

- If a minor fire appears to be controllable and you know how to operate a fire extinguisher, promptly direct the fire extinguisher's charge toward the base of the flame with a sweeping motion. Be sure to maintain a means of retreat at your back.
- If the fire does not appear controllable, activate the fire alarm. Call 911 to report the fire. Please give as much information as possible about the fire and its location.
- When the alarm sounds, evacuate all rooms through the nearest marked exit. Close all doors and windows to confine the fire and limit the oxygen supply. **DO NOT LOCK DOORS.**
- Walk single file on the right side of the hallway or stairwell. Alert others to do the same. **DO NOT USE ELEVATORS!**
- Assist any persons with disabilities in exiting the building.
- If your clothing catches fire, stop, drop, and roll.
- Fire doors, such as those leading to stairwells, prevent the spread of fire and smoke. Fire doors should always be closed. Ensure that fire doors are closed upon exiting.
- **DO NOT RETURN FOR VALUABLES!**
- Once outside, move to a clear area at least 1500 feet away from the affected building. Keep streets, fire hydrants, and walkways clear for emergency vehicles.
- Do not return to the affected area or evacuate the building unless instructed to do so by the fire department. Stay clear of the emergency area.

Should you become trapped in a Building During a Fire

- If a window is available, place an article of clothing (such as a shirt, coat, or towel) outside the window, preferably a white one, as a marker for rescue crews.
- Use towels, sheets, or clothing to seal around doorways. If possible, wet the items before sealing the area.
- If a window is unavailable, stay near the floor, where the air will be less toxic.
- Tie a wet cloth over the nose and mouth to aid breathing.
- Call 911 to report your location. Shout at intervals to alert emergency crews of your location. **DO NOT PANIC.**

Fire Protection

The College of Coastal Georgia Brunswick Campus is located ½ mile from the Brunswick Fire Department's Fourth Street Station. The City of Brunswick holds a Class 2 Fire Protection Rating from the Insurance Services Office (ISO). The Brunswick Fire Department is the smallest Class 2-rated fire department in the history of Georgia.

The Insurance Services Office collects information on a community's public fire protection and analyzes the data using a Fire Suppression Rating Schedule (FSRS). They then assign a Public Protection Classification from 1 to 10. Class 1 represents superior property fire protection, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria. For more information, visit the [Brunswick Fire Department](#).

Daily Fire Log Availability

As of May 2024, the Campus Police Department has been relocated to the renovated Plant Operations Building on the main campus. This updated facility now houses police operations, training, and administrative offices for approximately 14 officers.

The Fire Log is available for public inspection Monday through Friday, from 9:00 a.m. to 5:00 p.m., at the following locations:

- The Police Office in the rear area of the main campus, next to the softball field
- The Police Office at the Camden Center

Fire Incident Reporting

Emergency Reporting

If you witness smoke, flames, or an active fire, call 911 immediately. The Department of Public Safety will respond, and emergency personnel will be dispatched as needed.

Non-Emergency Reporting

If you discover evidence that a fire has occurred (e.g., scorch marks, burned materials, melted appliances), report this as soon as possible so the incident can be documented in the Fire Log and reported in accordance with federal law. Please report non-emergency fires to:

- Department of Public Safety (non-emergency line) – 912-258-3133

Plans for Future Improvements in Fire Safety

The College of Coastal Georgia continuously monitors fire trends and evaluates its fire safety infrastructure. Based on its most recent review, the College has determined that current fire safety systems in all on-campus housing are adequate. No fire safety system upgrades or procedural changes are currently planned.

Fire Statistics for On-Campus Student Housing Facilities

2024 Fire Summary

Residential Facility	Total Fires	Date/Time	Cause of Fire	Injuries	Deaths	Estimated Value of Damage
Mariner Village	0	N/A	N/A	0	0	0
Lakeside Village	0	N/A	N/A	0	0	0
Coastal Place Apartments	1	N/A	N/A	0	0	0

2023 Fire Summary

Residential Facility	Total Fires	Date/Time	Cause of Fire	Injuries	Deaths	Estimated Value of Damage
Mariner Village	0	0	0	0	0	0
Lakeside Village	0	0	0	0	0	0
Coastal Place Apartments	0	0	0	0	0	0

2022 Fire Summary

Residential Facility	Total Fires	Date/Time	Cause of Fire	Injuries	Deaths	Estimated Value of Damage
Mariner Village	0	0	0	0	0	0
Lakeside Village	0	0	0	0	0	0
Coastal Place Apartments	0	0	0	0	0	0

Residential Housing Fire Safety Systems

Residential Facility	Fire Sprinkler System	Fire Alarm System	Smoke Detectors	Pull Stations	Fire Extinguishers	Evacuation Routes Posted	Fire Doors	Number of Fire Drills
Mariner Village	Yes	Yes	Yes	Yes	Yes	Yes	Yes	4
Lakeside Village	Yes	Yes	Yes	Yes	Yes	Yes	Yes	4
Coastal Place Apartments	Yes	Yes	Yes	Yes	Yes	Yes	Yes	4

The Department of Public Safety maintains Automated External Defibrillators (AEDs) in every building on both campuses. These are located in central areas of every building, in clearly marked white cabinets, for easy access to everyone. An audible alarm is activated upon access to the cabinet. Although the police officers are all trained in CPR and AED usage, these automated devices are designed to be used by someone with no training. Every AED and cabinet is inspected monthly. All maintenance needed is documented.

Policies for Electrical Appliances, Open Flames & Smoking

Fire safety equipment includes, but is not limited to, alarms, extinguishers, smoke detectors, door closures, alarmed doors, and sprinklers. Failure to evacuate during a safety drill will result in disciplinary action. Flammable items, such as fuel, etc., may not be stored in a resident's room. Items that require an open flame or produce heat are not allowed in residents' rooms.

Specific guidance is provided below.

- All electrical equipment and cords used by students in the residence hall must conform to all safety regulations, be maintained in a safe operating condition, and meet Underwriter's Laboratory (UL) Standards.
- The only permitted cooking appliances in Lakeside Village are mini-refrigerators, blenders, microwaves, electric popcorn poppers, coffee makers, and water warmers. These items are to be used only for their intended purposes. One mini-refrigerator and microwave are permitted in each designated plug in the common area in the suite configuration. One mini-refrigerator and microwave are allowed in each designated plug in each student room in the semi-suite configuration.
- Abuse of allowed appliances concerning sanitation, odor, or safety may result in loss of the privilege.
- The use of other types of cooking appliances (electric woks, George Forman-like grills, hot plates, slow cookers, fry pans, broilers, waffle irons, toasters, toaster ovens, and appliances with open heating elements) is not permitted in the suites.
- Washers, dryers, dishwashers, or other major appliances are prohibited in any suite unless the College provides appliances.
- Halogen lamps are not permitted in the residence hall.
- Residence hall and the campus are tobacco-free – use of all tobacco products, including chewing tobacco, cigarettes, e-cigarettes, vape pens, hookah, and paraphernalia, is prohibited.
- Candles (with or without wicks), kerosene lamps, incense (with or without the intent to be used in the residence hall), or other similar items are not allowed in the residence hall. No flammable liquids of Class I or II and no combustible liquids of Class III will be stored or kept in the residence hall. These classifications of liquids include ether, alcohol, gasoline, kerosene, and most cleaning solvents containing petroleum distillates. These limitations are not intended to preclude the possession of hair spray, rubbing alcohol, cosmetics, and medicines when they are maintained in original containers. Nevertheless, caution must be exercised when using flammable vapors or liquids, especially in aerosol or pressurized cans.
- The following regulations pertain to the overloading of power strip cords:
- Power strips with built-in surge protectors are permitted. Extension cords, multi-outlet strips without surge protectors, and string lights are prohibited.
- Refrigerators, microwaves, televisions, or any other appliance rated at 300 watts or more shall be directly plugged into a wall receptacle or a power strip with a built-in surge protector.

- No more than two power strips are to be connected to any dual (two-socket) receptacle.
- Power strip cords placed under, supported by heavy objects, wrapped around nails, or attached with tacks are prohibited. Power strip cords are not to be placed under carpets.

Important Numbers

For more information about the topics discussed in this Annual Security & Fire Safety Report, contact:

College of Coastal Georgia (Main Line)

912.279.5700

Department of Public Safety (Non-Emergency)

Main Campus 912-279-5820 / 912-258-3133 / Camden Campus 912-552-5277

Student Affairs

912-279-5800

Residence Life Area Coordinator

912-279-4560

Title IX Coordinator

912-279-5815

Office of Counseling Services

912-279-5806

Human Resources

912-279-5740

Nixle Registration

"COLLEGE" to 888777

Brunswick Police Department

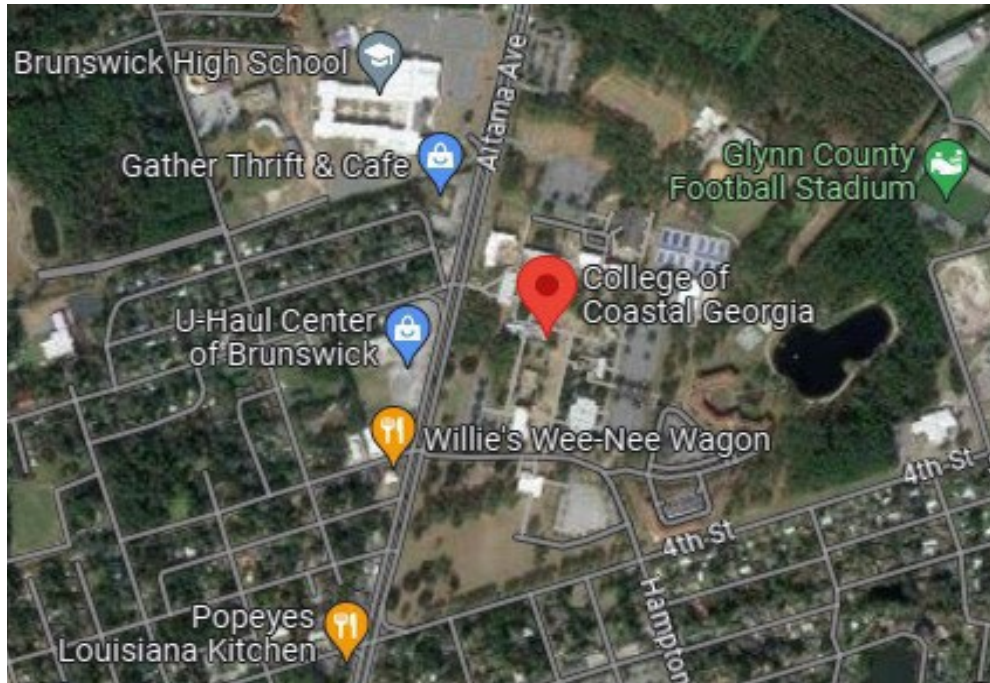
912-267-5555

Glynn County Police Department

912-554-7800

Maps

Brunswick Campus



Camden Center

