



OFFICE OF THE PRESIDENT

MEMORANDUM

TO: Faculty and Staff
FROM: Michelle R. Johnston
DATE: October 27, 2020
SUBJECT: 2021 Holiday Schedule

The Board of Regents policy states that each institution within the University System of Georgia is allowed twelve (12) paid holidays each calendar year. The President’s Cabinet has approved the Holiday Schedule below for 2021.

College of Coastal Georgia – Holiday Schedule for 2021

- January 1** **New Years’ Day**
- January 18** **MLK Day**
- May 31** **Memorial Day**
- September 6** **Labor Day**
- November 25-26** **Thanksgiving Break**
- December 24-31** **Winter Break**

12 paid holidays

Employees/departments that have designated work duties to perform during the time the College is closed to the public and must work on specified days during that period will be paid for regular work days. Each supervisor will review and approve any required work schedule during the holidays within their department in conjunction with Human Resources.