USING THE eACCOUNTS PORTAL

Once you create your eAccounts login (instructions below), you can add funds to your Coastal Cash account, as well as being able to manage and monitor your campus accounts, including meal plans, Dining Dollars, and other functions.

*It’s one-stop management for your Mariner Access Card!*

- See how many meals remain on your Board Plan
- Deposit funds onto your Coastal Cash account
- Let friends and family deposit Coastal Cash for you
- Check your Dining Dollars or Coastal Cash balance

### How to Register for eAccounts

To get started, visit the CCGA eAccounts site at:  
(https://ccga-sp.blackboard.com/eaccounts)

Then, click **User Registration** (located bottom-right of page).

- Follow the prompts, create a user ID and password, and eAccounts will send you a confirmation email within 30 minutes.
- Click on the email to return to eAccounts, and you will be prompted to enter your Customer Number (your Student ID#, 9200*****), and your CCGA email address. Once you link your Customer Number to your new eAccounts login, you’re ready to go!
Your Account Summary Page
Here is where you can see your balances and transactions for Stored Value Accounts (Coastal Cash and Dining Dollars). You can also explore and create monthly usage reports for these accounts to keep track of your spending habits.
From the right side menu, you also have options to:
- Make a deposit to Coastal Cash;
- View/Search your transactions;
- Setting your alert preferences;
- Deactivating/activating Mariner Access Card (in case of loss)
By clicking on the “Board” tab, you can view your transactions from Mariners Galley. You can see your assigned Board Plan, your maximum available usage per period (breakfast/lunch/dinner), and how many meals you’ve used against that total for the current week.

Below those boxes, you can see “Board Plan Meal Remaining Information.” This is the one you want to check to compare against your current meal plan. When you’re out of these, you can purchase another Board Plan at the Bursar’s Office, and select it from the dropdown menu at the top of that page.
Deactivate/Reactivate a Lost Card

In the event you misplace or lose your card, you can “deactivate” it to prevent someone from misusing your campus funds and/or meals.

Your card will remain “deactivated” until you activate it from this site (see the “Activate Card” tab and do the same process), or visit the Card Office to have your card replaced.

My Profile

You can click in this tab to set your personal information and site preferences (email alerts, etc.). You may also change your password in this area.
Guest Deposit

If a friend or family member wants to deposit Coastal Cash into your campus account, they can start at the bottom of the eAccounts home page by entering your last name and your student ID number (9200****).

On the next page, the user enters the amount for deposit (minimum $20.00), and continues:
The user enters their credit card and billing information, and continues:

You must click “Make Deposit on this screen to Finalize the transaction.

Deposit confirmation will be sent via e-mail to the sender and recipient!