Policy: Admissions Criteria

Policy Statement

All new applicants seeking admission to the College of Coastal Georgia for any academic semester beginning on or after June 1, 2001 will be required to meet the admissions criteria outlined in this policy.

Reason for Policy

The purpose of this policy is to clarify the admissions criteria for all new applicants seeking admission to the College for any academic semester beginning on or after June 1, 2011.

Entities Affected By This Policy

All applicants seeking admission to the College for any academic semester beginning on or after June 1, 2011 are covered by this policy.

Who Should Read This Policy

Interested applicants and their families, as well as all employees of the Division of Student Affairs, should be familiar with this policy.

Contacts

<table>
<thead>
<tr>
<th>Contact</th>
<th>Phone</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice President for Student Affairs</td>
<td>(912) 279-5801</td>
<td><a href="mailto:jumfress@ccga.edu">jumfress@ccga.edu</a></td>
</tr>
<tr>
<td>Director of Admissions</td>
<td>(912) 279-5770</td>
<td><a href="mailto:efelver@ccga.edu">efelver@ccga.edu</a></td>
</tr>
</tbody>
</table>

Website Address for This Policy

http://www.ccga.edu/AcademicAffairsPolicies/
Admissions

Related Documents/Resources

• USG Academic Affairs Handbook (Section 3)
• Learning Support Policy

Definitions

None

Overview

All new applicants seeking admission to the College for any academic semester beginning on or after June 1, 2011 will be required to meet the following admissions criteria.

I. Traditional Degree Seeking Students

The following policies apply to first-time freshmen, as well as to those who have not earned the equivalent of thirty (30) semester hours of transferable college credit who are considered baccalaureate-degree seeking students. Students who apply for either AA, AS or pre-baccalaureate programs fall into this category. Students applying for freshman admissions must meet the following criteria:

a. Required High School Curriculum. Substantial completion of the University System of Georgia's (USG) Required High School Curriculum (RHSC) requirements at and graduation from a high school accredited by a regional accrediting association (such as the Southern Association of Colleges and Schools) or the Georgia Accrediting Commission as stipulated in 3.01.01A of the USG Academic Affairs Handbook. Substantial completion means that first-time freshmen must have no more than a three (3) course deficiency from full completion of the RHSC.

b. Freshmen Index, Admissions Tests, and HSGPA. A designated score on the Freshman Index, as defined in 3.01.01B of the USG Academic Affairs Handbook, of 1850 or greater (which must include no less than 350 on each portion of the SAT or no less than 14 on each portion of the ACT). Calculation of the Freshman Index requires completion of the SAT or ACT, and therefore such standardized tests are required as a condition of admissions.

• To exempt placement testing for Learning Support, a student must score an SAT minimum of 430 Verbal/Critical Reading and 400 Math or an ACT minimum of 17 English and 17 Math.
• Additionally, applicants who are recent high school graduates (within 5 years) must have a High School Grade Point Average (HSGPA) of 2.0 or better.

c. Learning Support. For students whose scores fall below the entrance examination thresholds required for exemption from Learning Support, admission may be authorized upon successful COMPASS placement test scoring at or above the minimum level required by the institution:

<table>
<thead>
<tr>
<th>COMPASS Placement Test</th>
<th>Minimum Score to Exempt LS</th>
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<tbody>
<tr>
<td>Reading</td>
<td>78</td>
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<td>English</td>
<td>70</td>
</tr>
<tr>
<td>Mathematics</td>
<td>40</td>
</tr>
</tbody>
</table>

Students who fail to meet or exceed minimum placement test scores will be required to enroll in Learning Support classes. However, no applicant shall be admitted if he or she places into three (3) learning support classes.

II. Non-Baccalaureate Degree Seeking Students

This category includes students in career associate programs and certificate programs which do not lead to baccalaureate admissions.

a. Required High School Curriculum. Substantial completion of the University System of Georgia’s RHSC requirements at and graduation from a high school accredited by a regional accrediting association (such as the Southern Association of Colleges and Schools) or the Georgia Accrediting Commission as stipulated in 3.01.01A of the USG Academic Affairs Handbook. Substantial completion means that first-time freshmen must have no more than a three (3) course deficiency from full completion of the RHSC.

b. Freshmen Index and Minimum HSGPA. These applicants are not required to meet a minimum Freshman Index. However, applicants who are recent high school graduates (within 5 years) must have a High School Grade Point Average (HSGPA) of 2.0 or better. Further, to exempt placement testing for Learning Support, a student must score an SAT minimum of 430 Verbal/Critical Reading and 400 Math or an ACT minimum of 17 English and 17 Math.

c. Learning Support. For students who have not taken the SAT or ACT or whose scores fall below the entrance examination thresholds required for exemption from Learning Support, admission may be authorized upon successful COMPASS
placement test scoring at or above the minimum level required by the institution:

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Students who fail to meet or exceed minimum placement test scores will be required to enroll in Learning Support classes. However, no applicant shall be admitted if he or she places into three (3) learning support classes.

III. Non-Traditional Students

The following admissions criteria apply to non-traditional students, including non-traditional freshmen and students with the GED equivalent.

a. Non-Traditional Freshmen. For non-traditional freshmen (defined as having been out of high school at least five years and whose high school class graduated at least five years ago; holding a high school diploma from an accredited or approved high school as specified in Section 402.0101 or have satisfactorily completed the GED; and having earned fewer than 30 transferable semester credit hours), admission may be authorized upon successful COMPASS placement test scoring at or above the minimum level required by the institution, as noted above. Students who fail to meet or exceed minimum placement test scores will be required to enroll in Learning Support classes. However, no applicant shall be admitted if he or she places into three (3) learning support classes.

b. Students with GED Equivalent. For students who have satisfactorily completed the GED and have earned fewer than thirty (30) transferable semester credit hours, admission is acceptable if the student’s high school class has graduated and may be authorized upon successful COMPASS placement test scoring at or above the minimum level required by the institution as noted above. Students who fail to meet or exceed minimum placement test scores will be required to enroll in Learning Support classes. However, no applicant shall be admitted if he or she places into three (3) learning support classes.

c. Admissions GPA. All non-traditional students must have an admissions GPA of 2.0 or better or seek a waiver for extenuating circumstances.
IV. Waivers

These admissions guidelines are intended to be inclusive of various options and considerations. Waivers may be granted only in rare situations when extenuating circumstances warrant such consideration and such waivers may only be granted in accordance with the policies of the University System of Georgia.

Responsibilities

The responsibilities each party has in connection with this policy on admissions criteria are:

<table>
<thead>
<tr>
<th>Party</th>
<th>Responsibility</th>
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</thead>
<tbody>
<tr>
<td>Vice President for Student Affairs</td>
<td>Ensure compliance with this policy and that these admissions criteria are included in all handbooks and recruitment materials.</td>
</tr>
<tr>
<td>Director of Admissions</td>
<td>Ensure compliance with this policy and that these admissions criteria are included in all handbooks and recruitment materials.</td>
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Forms

None

Appendices

None