

DATE: \_\_\_\_\_ MAJOR: \_\_\_\_\_ TERM: \_\_\_\_\_

CCGA ID: \_\_\_\_\_ NAME: \_\_\_\_\_  
Last First MI

NOTICE: Refunds will only be given for complete withdrawal from the college. You must officially withdraw from each class in which you are enrolled to be eligible for a refund. Refunds for partial withdrawals are only available during free add/drop period or prior to the first day of class

	CRN	Course Name	Time	Credits	Bwk Center Course (x)	Grade	Instructor Signature
<b>Drop</b>							
<b>Add</b>							

**Reason for Drop/Withdraw:**

- Academic
- Personal Reasons
- Financial Reasons
- Family Obligations
- Work Obligations
- Medical Reasons
- Moving Out of the Area
- Other (please explain)

**Current Employment Status:**

- In My Field of Study
- Related to My Field of Study
- Unrelated to My Field of Study
- Enrolled in College Only
- Military
- Not Employed
- Not Available for Employment
- Other (please explain)

Student Signature \_\_\_\_\_

Advisor \_\_\_\_\_

Financial Aid \_\_\_\_\_

Business Office \_\_\_\_\_

Registrar's Office \_\_\_\_\_

Are you receiving VA Benefits? Yes No

Are you receiving Financial Aid? Yes No