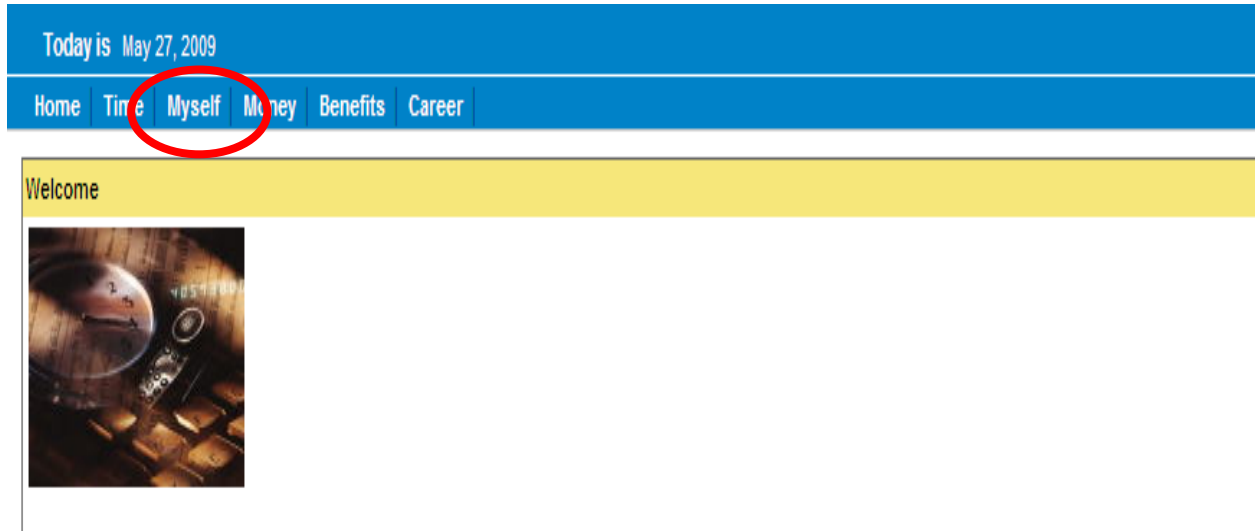


Changing Your Phone Number(s)

1. Log into the ADP Self Service Portal, the Self Service page will display. Select Myself from the menu bar.



2. Select Phone Numbers from the menu bar on the left. Click on Add New at the bottom of the page or click on Home Telephone to make an edit.

